

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF DECEMBER 5, 2013

Committee Chair Kathy Arbogast called the meeting to order at 3:03 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Arbogast, Allen, Cohlman, Gerwin (arrived at 3:15 p.m.), Yoder

Absent: Campbell, Ritter

Also Present: Louis Kehinde, Alina Hartley, June Slagel

Arbogast called for any additions or changes to the agenda with none being requested. *Motion by Yoder, second by Allen to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the November 5, 2013 meeting. *Motion by Allen, second by Yoder to approve the minutes.* **MOTION CARRIED WITH ALL AYES.**

Department Report – Kehinde reported that the Law & Justice Center and Sheriff's department were switched to Central Illinois Regional Broadband Network. Kehinde further reported that the county website hosting has been changed from Verio to GoDaddy due to incessant downtime. Kehinde reported that the fine tuning of the configuration is still ongoing and being done with the help of Diaz Media. Discussion took place regarding the service agreement for COPS shredding service and whether the service should be continued. Kehinde questioned why this service was paid for out of the IT budget. Discussion took place regarding moving the line item from IT to maintenance next year.

Discussion took place regarding an incident at the jail where an outside contractor was called to service the PTZ cameras without consulting with Kehinde. The invoice was later submitted to Kehinde for payment. Discussion took place. It was reiterated that the policy is that Kehinde will need to be contacted first, and it is his decision as to whether or not to call in outside contractors. If a department chooses not to go through the IT department, they will need to be prepared to process the bill out of their own budget.

Discussion took place regarding a part time IT position. *Motion by Gerwin, second by Cohlman to direct Kehinde to develop the job duties, work with Daniels on developing a job description and post the position.* **MOTION CARRIED WITH ALL AYES.**

Motion by Yoder, second by Cohlman to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 3:49 p.m..

Alina M. Hartley
Administrative Resource Specialist