

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF NOVEMBER 6th, 2013

Committee Chair Tim Shafer called the meeting to order at 6:05 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Bullard, Campbell, Cohlman, Mays, Runyon, Vietti

Absent:

Also Present: Marty Fannin, Kathy Arbogast, Joe Steichen, Earl Rients, Alina Hartley, June Slagel, Linda Daniels, Mike Shaughnessy, Barb Sear,

Chairman Shafer called for any additions or corrections to the agenda with none being requested. *Motion by Runyon, second by Mays to approve the agenda as presented.*

MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the October 9th, 2013 meeting. *Motion by Cohlman, second Campbell to approve the minutes of the October 9th, 2013 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

Elected Officials Salaries – Discussion took place regarding the Sheriff's salary. Bullard stated that she felt that the Sheriff should be making more than the Chief Deputy. The Committee discussed the salaries of other county sheriff's as well as the Pontiac Police Chief. *Motion by Bullard, second by Vietti to set the Sheriff's salary at \$80,000 for the four year term beginning 2015.* **MOTION FAILED ON ROLL CALL VOTE.** Ayes: Bullard, Vietti Nays: Shafer, Campbell, Cohlman, Mays, Runyon.

Further discussion took place. *Motion by Campbell, second by Cohlman to set the Sheriff's salary at \$75,000 for the four year term beginning in 2015.* **MOTION FAILED ON ROLL CALL VOTE.** Ayes: Shafer, Campbell, Cohlman Nays: Bullard, Mays, Runyon, Vietti.

Discussion shifted to the salaries of the County Clerk and Treasurer. *Motion by Runyon, second by Campbell to increase the salaries of the County Clerk and Treasurer by \$1,000 each year beginning in 2015 for the four year term.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Bullard, Campbell, Cohlman, Runyon, Vietti; Nays: Mays

Motion by Runyon, second by Campbell to increase the Sheriff's salary to \$73,000 for the four year term beginning in 2015. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Bullard, Campbell, Cohlman, Runyon, Vietti Nays: Mays

FY 2014 Audit Firm – Slagel stated that she received two proposals for auditing services for FY 2014. Slagel stated that the low bidder was Mac & Associates with a proposal of

\$74,950. Slagel stated that both firms came with excellent recommendations. Slagel stated that she would recommend the county try another company. Discussion took place regarding the preparation of the financial statements in order to avoid the current finding. Slagel stated that she will be preparing the financial statements. *Motion by Cohlman, second by Vietti to recommend approval of the Mac & Associates proposal for FY 2014 audit services.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

FY 2014 Budget – Slagel reported that the budget has been put on display. Slagel stated that the levy represents an increase of 2.3% or approximately \$160,000. Slagel stated that this equates to approximately \$5 increase for a \$100,000 home. Slagel stated that even with the increase we are showing a deficit of \$86,000, however, the general fund expends 96-98% of the budgeted amount on average. Slagel stated that there was a minor change to the IT budget moving \$20,000 from the telephone line item to a line item to cover additional help. Slagel stated that the only other change was the budgeting of transfers for ETSB. Discussion took place regarding the change within the IT budget and the telephone line item. It was noted that the addition of a new position for IT would require approval. *Motion by Vietti, second by Cohlman to forward the FY 2014 levies and appropriations to the full board for approval.* **MOTION CARRIED WITH ALL AYES.**

Finance Report – n/a

Executive Session – n/a

Approval of Bills – The Committee reviewed the bills submitted. *Motion by Vietti, second by Cohlman to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Motion by Cohlman, second by Mays to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 8:01 p.m.

Alina Hartley
Administrative Resource Specialist