

LIVINGSTON COUNTY BOARD  
ADMINISTRATIVE COMMITTEE  
MINUTES OF DECEMBER 5<sup>th</sup>, 2013

Chairman Marty Fannin called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Fannin, Borngasser, Arbogast, Holt, Runyon, Steichen, Vietti, Weber,  
Young  
Absent: Shafer  
Also Present: Alina Hartley

Fannin requested the agenda be amended to add item b. Goal Setting to the agenda. Fannin then called for any additional changes to the agenda with none being requested. *Motion by Steichen, second by Arbogast to approve the agenda as amended. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the November 7<sup>th</sup>, 2013 meeting. *Motion by Steichen, second by Arbogast to approve the minutes of November 7<sup>th</sup>, 2013 meeting as presented. MOTION CARRIED WITH ALL AYES.*

**Property, Liability & Workers Compensation Insurance Coverage** – Fannin reported that the agreement was held up, because there was an intergovernmental agreement that needed to be reviewed. Fannin reported that Tom Blakeman reviewed the intergovernmental agreement and met with representatives from Arthur Gallagher to answer any questions that he had and was satisfied with the results. Discussion took place regarding the bid results. Consensus of the Committee was to move forward with the CIRMA proposal.

**Goal Setting** – Fannin reviewed the 2013 goals with the Committee. Many goals have been accomplished, some are in progress and some will carry over to 2014.

**Other Items** – Chairman Fannin reviewed some proposed committee assignment changes proposed for 2014.

A brief discussion took place regarding the 25% increase in funding requested by the ETSB. The possibility of a sales tax referendum was also discussed. Representatives from the ETSB will be making a presentation at the next Ag & Zoning Committee meeting.

*Motion by Holt, second by Steichen to adjourn the meeting. MOTION CARRIED WITH ALL AYES.* Meeting adjourned at 5:50 p.m.

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Alina Hartley  
Administrative Resource Specialist