

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF AUGUST 6, 2013

Committee Chair Carl Borngasser called the meeting to order at 5:05 p.m. in the committee room within the Livingston County Historic Courthouse.

Present: Borngasser, Kestner, Mays, Peterson, Weller

Absent: Yoder, Arbogast

Also Present: Marty Fannin, Bob Young, Sheriff Meredith, Chief Childress, Bill Cox, Seth Uphoff, Alina Hartley, Mike Shaughnessy, Chief Henson, Chief Woolford, Chief Frickey

Borngasser requested that the agenda be amended to move item h. Pro-Active Agreement stated that item g. Pro-Active Agreement could be removed from the agenda. Borngasser then called for any additional changes to the agenda with none requested. *Motion by Weller, second by Mays to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the July 2<sup>nd</sup>, 2013 meeting. *Motion by Weller, second by Kestner to approve the minutes of the July 2<sup>nd</sup>, 2013 meeting as amended.* **MOTION CARRIED WITH ALL AYES.**

**Pro-Active Agreement** – Fannin stated that he met with the Mayors, Chiefs of Police, Sheriff and States Attorney to attempt to find a compromise regarding the Pro-Active Unit. Fannin stated that current draft still needs some changes. Uphoff reviewed the proposed changes with the Committee. Discussion took place. Fannin stated that the biggest issue for the Committee to decide on is whether or not to change the language in section #3. The current language reads “The Sheriff of Livingston County shall have command of the Intergovernmental Law Enforcement Task Force”. The proposed language reads, “The Sheriff of Livingston County shall have command of the Intergovernmental Law Enforcement Task Force, subject to the manual of Protocols and Procedures as approved by a majority vote of the Oversight Committee”. Dwight Police Chief Henson stated that each entity has a vested interested in the unit and he feels there should be equal representation across the board amongst the entities. *Motion by Weller, second by Mays to approve the proposed new language for section 3 and forward to the full board for approval.* **MOTION CARRIED WITH ALL AYES.**

**Intergovernmental Agreement: Donating Excess Property** – Sheriff Meredith stated that the Henderson County Sheriff’s Department submitted a list of items that they are in need of to the Sheriff’s Association. Meredith stated that the Henderson County is struggling due to a recent flood that caused many residents to relocate out of the county. Meredith stated that the county still owns a metal detector and x-ray machine and the Sheriff’s department has several vehicles that are to be decommissioned. Meredith stated that the trade in value will be minimal on the vehicles. The x-ray machine is not compatible and the County does not have future use for this item. Meredith stated that he would like to loan the walk through metal detector to them for a

year. Discussion took place. *Motion by Peterson, second by Kestner to approve the transfer of a x-ray machine and a one year loan on the walk through metal detector to Henderson County.*

**MOTION CARRIED WITH ALL AYES.** Meredith stated that the vehicles would be donated with the cage, but no radios or other equipment. Discussion took place. It was questioned whether they could afford to give anything for the vehicles with the response being no. *Motion by Peterson, second by Kestner to transfer four vehicles.* **MOTION CARRIED WITH ALL AYES.**

**Monthly Department Report** – Meredith reviewed his current budget status with the Committee. Meredith stated that he will need to watch expenditures over the next couple of months. Meredith distributed the monthly county jail population report for the Committees review.

**Cook County Report** – Superintendent Cox reported that they billed a total of \$83,050 for the month of July. Cox reported that year to date they have billed a total of \$763,800; they have received \$600,371.33 and have \$163,428.67 due. Cox reported that they are currently down around 10 detainees.

**Odell Town Contract** – Fannin stated that the Odell Contract is being presented for the remainder of the year, for a part time officer (20 hours per week), for a total cost of \$10,000. Discussion took place. *Motion by Peterson, second by Weller to recommend approval of the Odell Contract.* **MOTION CARRIED WITH ALL AYES.**

**Town Contracts** – Fannin reviewed the proposed town contracts with the Committee. The full time officer contracts are for a three year term with \$62,000 being due for FY 2014, \$63,250 for FY 2015, and \$64,500 being due for FY 2016. The shared contracts will be presented with a three year term with \$11,500 being due for FY 2014, \$13,000 due for FY 2015, and \$15,000 due for FY 2016. Discussion took place. Concern was expressed regarding the contracts not covering the cost of the deputy, others felt that the number of deputies would not likely be reduced even without the contracts so there would be no cost savings by eliminating the contracts. Consensus of the Committee was to proceed with the contracts as presented.

**FY 2013 Budget Amendment** – Slagel stated that the budget amendment did not get put on display and will need to be put on display and officially voted on at the September meeting. Sheriff Meredith advised the Committee that the school and travel line item may also be over due to some unexpected expenses incurred from a deputy placed on administrative leave.

**Crime Lab Report** – Dutko stated that last year the Board approved using a private crime lab. Dutko stated that their experience has been very positive. Dutko stated that the turn-around time is approximately one month, compared to the 12-18 months it takes to get results from the state lab. Weller stated that he would like to see statistics on the results in order to make the request to the finance committee. Discussion took place. *Motion by Kestner, second by Weller to continue to use the private crime lab.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

**Dwight Correctional Center** – Fannin reported that Lynn Masching is currently reviewing the financial information. Slagel worked on the analysis for housing Cook County inmates at the Public Safety Complex with the results showing an estimated net revenue of \$566,305.

**Raffle Licenses** – The Committee reviewed a Class B raffle license application for St. Paul School. *Motion by Weller, second by Peterson to approve a Class B raffle license for St. Paul School.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the bills presented. *Motion by Mays, second by Weller to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Peterson, second by Kestner to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
The meeting was adjourned at 6:20 p.m..

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Alina Hartley  
Administrative Resource Specialist