

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF JULY 2, 2013

Committee Chair Carl Borngasser called the meeting to order at 5:00 p.m. in the committee room within the Livingston County Historic Courthouse.

Present: Borngasser, Yoder, Arbogast, Kestner, Mays, Peterson, Weller

Absent:

Also Present: Marty Fannin, Bob Young, Earl Rients, Daryl Holt, Chief Rutledge, Bill Cox, Stu Inman, Seth Uphoff, Alina Hartley, June Slagel

Borngasser stated that item g. Pro-Active Agreement could be removed from the agenda. Borngasser then called for any additional changes to the agenda with none requested. *Motion by Yoder, second by Arbogast to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the June 3rd, 2013 meeting. *Motion by Peterson, second by Kestner to approve the minutes of the June 3rd, 2013 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

Monthly Department Report – Chief Rutledge reported that the first negotiating session with deputies were held last week. The monthly jail population report was distributed showing an average daily jail population of 125 with the average number of days spent being 23.

Cook County Report – Superintendent Cox reported that they billed a total of \$96,958 for the month of June. Cox reported that year to date they have billed a total of \$680,750; they have received \$505,655.13 and have \$175,094.87 due. Rutledge stated that the Property Committee had expressed concern over damage to a sprinkler being from a Cook County inmate, however, the individual was actually originally a DOC inmate, who was set for release, but is being held on additional charges.

Town Contracts – Fannin reported that he had finished up the contract offers and is ready to present them with the Sheriff and Chief Deputy.

Budget Amendment – Superintendent Cox reviewed the proposed amendments to the FY 2013 budget with the Committee. The increase proposed include an increase of \$68,699 in correctional officer wages, \$9,000 in overtime, \$60,889 in inmate meals, \$9,320 in medical and \$7,000 in uniform and medical reimbursements. The Public Safety Complex water line item will also increase by \$9,000. Discussion took place. *Motion by Yoder, second by Kestner to put the proposed budget amendments on display.* **MOTION CARRIED WITH ALL AYES.** The proposed amendments will be placed on display as required, and will be recommended for approval at the August meeting.

FY 2014 Budget – Chief Rutledge reviewed the proposed budget with the Committee. The budget for initially presented to board members on June 3rd. Discussion took place regarding the continued usage of the outside crime lab. The Committee requested Detective Dutko attend next months meeting to provide a six month report on the outcome of using the lab. Further discussion took place regarding the stipend paid to the Sheriff for board and care. It was explained that this stipend began when a prior Sheriff and his wife prepared the meals for detainees. *Motion by Kestner, second by Arobgast to move the budget forward to the Finance Committee, subject to change, noting the crime lab expense, sheriff's stipend for board and care and the unfunded liability of uniform and medical allowances.* **MOTION CARRIED WITH ALL AYES.**

Pro-Active Report – Chief Rutledge reviewed the monthly pro-active report with the Committee.

Pro-Active Agreement – Fannin reported that he is trying to work out the details. Fannin reported that he had met with the mayors and submitted a draft protocols and procedures for their review and input. Fannin reported that the Sheriff has agreed to stay in the unit while the agreement is being worked out.

Dwight Correctional Center – Chief Rutledge reported that the Sheriff will be meeting with representatives from CMS in the near future to work on an agreement.

DCC – Feasibility Study – Fannin reported that he had spoken with Lynn Cahill Masching and they will be meeting once she returns from vacation.

2014 Holiday Schedule – The Committee reviewed the 2014 holiday schedule approved for the Eleventh Judicial Circuit Court. *Motion by Arbogast, second by Yoder to approve the 2014 holiday schedule.* **MOTION CARRIED WITH ALL AYES.**

Raffle Licenses – N/A

The Committee reviewed the bills presented. *Motion by Yoder, second by Arbogast to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Motion by Kestner, second by Yoder to adjourn. **MOTION CARRIED WITH ALL AYES.**
The meeting was adjourned at 5:46 p.m..

Alina Hartley
Administrative Resource Specialist