

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF SEPTEMBER 3rd, 2013

Committee Chair Mark Runyon called the meeting to order at 6:26 p.m. in the committee meeting room in the Historic Livingston County Courthouse.

Present: Runyon, Gerwin, Borngasser, Bullard, Steichen, Weber,

Absent: Weller

Also Present: Marty Fannin (arrived at 7:04 p.m.), Alina Hartley, Terry Taylor, Earl Riens,

Runyon requested the agenda be amended to add an executive session for personnel matters to the agenda. Runyon then called for any additional corrections or changes to the agenda with none being requested. *Motion by Borngasser, second by Steichen to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the August 5th, 2013 meeting. Gerwin noted a typographical error under Maintenance Department Report where “is” should be “his”. *Motion by Gerwin, second by Weber to approve the minutes of the August 5th, 2013 meeting as amended.* **MOTION CARRIED WITH ALL AYES.**

Maintenance Department Reports

Terry Taylor presented his monthly department report, a copy of which is attached to these minutes. Taylor reported that that he received a report from the manufacturer regarding the actuator. Taylor stated that the report indicates there was a gear box problem which resulted in a bearing failure. Taylor stated that they further indicated that this has only happened one other time in the prior three years. Taylor stated that the company replaced the bearing and gear box at no cost to the county. Taylor reported that he is currently at or below on every item within the budget except utilities.

Pipco Companies – Inspection Agreements

Taylor stated that Pipco currently has a contract with the County for the Law & Justice Center to inspect the fire suppression system. Pipco has submitted a proposal to also inspect the Historic Courthouse, in the amount of \$950 per year and the Public Safety Complex, in the amount of \$3,650 per year. Taylor reported that McDaniels previously held a contract on the Public Safety Complex, but has went out of business. Discussion took place. It was felt that other proposals should be obtained for comparison purposes.

Inventory Practices for Tools & Supplies – Gerwin stated that she is aware that the County currently only inventories items valued \$1,500 or more. Gerwin questioned whether other tools and supplies should be inventoried as well. Gerwin stated that she would be interested to see how other counties handle this type of thing.

Nursing Home Building – Gerwin questioned what would be done with the nursing home building once Good Samaritan has finished the new building. Discussion took place. Consensus of the Committee was to discuss this item further once Good Samaritan is close to being finished.

Approval of Bills – The Committee reviewed the bills presented. *Motion by Borngasser, second by Steichen to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Executive Session – *Motion by Steichen, second by Bullard to go into Executive Session pursuant to 5ILCS 120/2(c)(1) Personnel Matters, and 5ILCS120/2(c)(5) Acquisition of Property.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye, None Nay.

Executive Session began at 7:14 p.m.

Regular Session resumed at 8:09 p.m.

Action Resulting from Executive Session – N/A

Motion by Steichen, second by Gerwin to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 8:10 p.m..

Alina M. Hartley
Administrative Resource Specialist

Livingston County Facilities Management Services

Monthly report for August, 2013

PSC, CH, L&JC

An electrical storm early in the month knocked out the chillers and phone service at the Public Safety Complex, Law & Justice Center and Historic Court House. The chillers at the Public Safety Complex came back online. Jeff Durham got the phone system back online at the PSC. Louis Kehinde got the phones at the CH & L&JC back online. The chillers at the L&JC however shut down and would not restart. We Called in McQuay (the chiller company and Johnson Control, they spent several hours troubleshooting the problem, they discovered that the system had been knocked out of calibration. They recalibrated the system and it has been running ever since.

L&JC

Elevator #3 at the L&JC stopped working. We called in Thyssen Krupp. They had to replace the mother board for that elevator. That resolved the issue. This was a warranty issue.

H&E

Mike replaced 1 of the exit doors at IHR that was rotting away with a new steel door.

PSC

The walk in freezer is not cooling properly, parts on order.

Repaired steam table in the kitchen.

Replaced some broken faucet handles in kitchen.

Replaced spray hose on kitchen sink.

We had Hunzicker's replace a fan motor in the #1 chiller, the bearing had gone out.

Hunzicker's also repaired a bare wire on chiller #1.

The call button annunciator in the jail was not working, Jeff rebooted the computer and that took care of the problem for now. The computer is old and needs to be replaced, the Jail Superintendents are working with IT to get a replacement.

Bennett's installed a new camera in the arraignment room.