

LIVINGSTON COUNTY BOARD  
PROPERTY COMMITTEE  
MINUTES OF JULY 1<sup>st</sup>, 2013

Committee Chair Mark Runyon called the meeting to order at 6:05 p.m. in the committee meeting room in the Historic Livingston County Courthouse.

Present: Runyon, Gerwin, Borngasser, Bullard, Steichen, Weller  
Absent: Weber  
Also Present: Marty Fannin, Alina Hartley, Terry Taylor, June Slagel

Runyon called for any additions or corrections to the agenda with none being requested. *Motion by Steichen, second by Weller to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the June 3<sup>rd</sup>, 2013 meeting. It was noted that the bills were approved prior to going into executive session. *Motion by Weller, second by Steichen to approve the minutes of the June 3<sup>rd</sup>, 2013 meeting as amended.* **MOTION CARRIED WITH ALL AYES.**

#### **Maintenance Department Reports**

Terry Taylor presented his monthly department report. Discussion took place regarding damage to a sprinkler head, caused by a Cook County inmate (it was later confirmed that this was not a Cook County detainee); it was questioned whether the County would receive reimbursement for the damage incurred. It was felt that at a minimum the cost of damages should be recorded and tracked appropriately.

Taylor updated the Committee regarding issues with the control system for the HVAC and Historic Courthouse. Hartley reported that the costs incurred to date are \$2,668.22. Johnson Controls is recommending that the County consider re-commissioning the system to get it working properly. Hartley stated that the estimated cost of that repair is \$3,561.60. Discussion took place. *Motion by Borngasser, second by Weller to follow the Johnson Controls recommendation, get the valve fixed and re-commission the system.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Runyon, Borngasser, Steichen, Weller Nays: Gerwin.

#### **FY2014 Budget & Capital Requests –**

The Committee reviewed the draft budgets submitted last month. Discussion took place. Taylor had not had a chance to review the submissions submitted by Bragg and Verdun. Taylor will be meeting with Slagel to amend the draft budgets and resubmit to Slagel and the Committee members for review. The Committee will continue discussion of the draft budgets at next months meeting.

**Historic Courthouse Plaques –** Gerwin stated that she was in a meeting with a Trustee of the Humiston Trust and the trust apparently needs to donate additional funds. The Trustee mentioned that the County may wish to submit a request to fund the historic marker. Discussion

took place. Consensus of the Committee was to allow Gerwin and the Chairman to submit a letter of inquiry to the Humiston Trust.

**Lobby Seating** – Runyon stated that he felt that there needed to be seating in the lobby of the courthouse. Runyon stated that he had witnessed an elderly couple coming into the building one day, who were noticeably tired when they made it in. Runyon stated that the couple commented that they would have appreciated a place to rest. Discussion took place. Consensus of the Committee was to have the pews relocated from the Law & Justice Center to the Historic Courthouse lobby.

**Other Business** – The Committee reviewed a letter submitted by Judges Bauknecht, Fellheimer and Travers regarding noise in the courtrooms. Discussion took place. Consensus of the Committee was to get a second opinion from another acoustical engineer. Chairman Fannin will respond to the Judges.

**Approval of Bills** – The Committee reviewed the bills presented. *Motion by Borngasser, second by Steichen to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Steichen, second by Borngasser to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:29 p.m..

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Alina M. Hartley  
Administrative Resource Specialist