

**LIVINGSTON COUNTY BOARD
HIGHWAY COMMITTEE
MINUTES OF SEPTEMBER 5, 2013 MEETING**

Committee Chair *Pro Tempore* Holt called the meeting to order at 4:15 pm at the Livingston County Highway Department.

Present: Allen, Holt, Peterson and Rients
Absent: Weber, Campbell and Weller
Other Board Members Present:
Others Present: Winters, Melvin Frobish, John Oltman

Motion to approve the agenda as presented by Peterson, second by Rients. MOTION CARRIED WITH ALL AYES.

Motion by Peterson, second by Rients to approve the minutes of the August 8, 2013 meeting as presented. MOTION CARRIED WITH ALL AYES.

COUNTY BOARD ACTION ITEMS:

- a. Letting Results: September 3, 2013 letting.
- b. Quarterly Report: 3rd Quarter FY 13.

Motion by Allen, second by Peterson to recommend full board approval of the county board action items. MOTION CARRIED WITH ALL AYES.

OTHER ITEMS:

- a. Maintenance Worker Vacancy: Due to a pending retirement of a senior maintenance worker scheduled for November 1 of this year. Winters told the committee that he will be advertising for the position in the near future.
- b. Single Audit Findings FY 2011: The IDOT Bureau of Business Services contacted the County Clerk in August requesting a response on the county's plan to remedy three audit findings in Clifton Larson's Single Audit Report for FY 2011. The three findings involve segregation of duties, financial statement preparation and significant audit adjustments. County Clerk Masching and June Slagel requested Winters to respond to the request. Upon contacting Mr. Sam Frioli with the Audit Coordination Unit for the Illinois Department of Transportation, Winters was informed that a lack of response within 15 business days would result in IDOT issuing a Recommendation of Suspension of Federal Funds. The auditor's single audit findings are not specific to any one department; but, since the highway department normally utilizes more than \$500,000 of federal funds in a fiscal year IDOT is required by Government Accounting Standards Board to review the Single Audit Report. Winters explained that the federal funds used on construction projects in the county are not received and held by the county treasurer; but, rather held and dispersed by IDOT so no federal funds are actually included in the highway department's budget. Be that as it may, Winters was compelled to write a response under the threat of suspension of federal funding. Winters told the committee that he has not been instructed by central bookkeeping or the county's external auditors on how these findings affect the highway department or been given corrective action to remedy the findings. He also talked with MaLinda Hillman at the Health Department and she told him that she has had similar inquiries from different agencies over the last two fiscal years that required a response. Winters recommended that the county board have detailed discussions with the county's auditor on exact procedures to remedy these findings. Otherwise the county will continue to be requested to provide a plan of remedy for future audit findings with the threat of possible suspension of federal funds.

- c. On Monday September 9 Winters will be taking part in a Transportation for Illinois Coalition (TFIC) organized meeting with Senator Jason Barickman at his Bloomington office. TFIC is a coalition of business, labor and government agencies organized for the purpose of promoting equitable and sustainable funding for transportation in Illinois. With the expiration of the 2009 Capital Bill pending next year TFIC is making a concentrated effort to make personal contact with members of the General Assembly. Winters will be the representative at this meeting for the Illinois Association of County Engineers.
- d. Winters informed the committee that several surface failures have developed on County Highway 8 in Pike Township. This portion of the highway was resurfaced with Hot-Mix Asphalt in 2012. The highway department is working with the contractor who did the work on correcting the problem locations. The corrective work is being performed Thursday and Friday September 5 and 6.
- e. The township road repair issues in the Gamesa Minonk Wind Farm have yet to be resolved. The county's road use agreement with Gamesa specifies a \$2,000.00 monthly administrative fee to the county highway department until the road repairs are finished and accepted. Gamesa's last payment to the highway department was for April 2013. They are now five months in arrears on required payments. Winters is in the process of seeking assistance from the State's Attorney to resolve this issue

PUBLIC COMMENT: Melvin Frobish addressed the committee on a drainage problem on 2200N road in Long Point Township. He stated that the 30" across road culvert on the north side of the property that he farms is too small compared to all the upstream across road structures and is ponding water. This situation has existed for years and he hasn't been able to get satisfaction from the Long Point Highway Commissioner. He asked if the county highway department would contact the Long Point Highway Commissioner to resolve this problem. The committee agreed that this contact should be made. Winters will schedule an appointment.

REVIEW AND APPROVAL OF CLAIMS: Motion by Rients, second by Allen to approve the bills. MOTION CARRIED WITH ALL AYES.

There being no further business to come before the committee, motion to adjourn the meeting by Allen, second by Peterson. MOTION CARRIED WITH ALL AYES.

Meeting adjourned at 5:30 pm.



David R. Winters, County Engineer