LIVINGSTON COUNTY BOARD FINANCE COMMITTEE MINUTES OF SEPTEMBER 4th, 2013

Committee Chair Tim Shafer called the meeting to order at 6:05 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Bullard, Cohlman (left at 8:00 p.m.), Mays, Runyon, Vietti,

Absent: Campbell

Also Present: Marty Fannin, Joe Steichen, Alina Hartley, June Slagel, Linda Daniels

Tom Bailey, Duane Kiesewetter, Mike Shaughnessy, Judy Cremer

Earl Rients,

Chairman Shafer called for any additions or changes to the agenda with none requested. *Motion by Runyon, second by Vietti to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the August 7th, 2013 meeting. *Motion by Vietti, second Bullard to approve the minutes of the August 7th, 2013 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

Circuit Clerk Semi-Annual Report – Judy Cremer was present to review her semi-annual. Cremer stated that the office collected \$1,718,629, \$113,206 higher than the prior six month period. Cremer attributed part of the increase to the collection agency. Cremer stated that the agency collected \$458,604.25. *Motion by Vietti, second by Mays to recommend approval of the Circuit Clerks Semi-Annual Report.* MOTION CARRIED WITH ALL AYES.

Juvenile Detention Housing – Mike Shaughnessy was present to advise the Committee that McLean County will be raising the rates for juvenile detention from \$80 per day to \$85 per day. Shaughnessy reported that 5-6 years ago the rate was \$110 per day and he was able to negotiate the rate down to \$80; the rate has remained at \$80 since that time. Shaughnessy stated that his budget for FY 2014 has been increased to reflect the change.

Elected Officials Salaries – Discussion took place regarding the setting of elected officials salaries. Consensus of the Committee was that the salaries should be set prior to the primary and preferably prior to the filing deadline. Discussion also took place regarding the type of information needed to set the salaries.

FY 2014 Budget – Slagel reviewed the status of the FY 2014 budget with the Committee. Slagel stated that thus far the general fund is showing an approximate 2.58% increase in expenses. Slagel stated that revenues are also up; revenues for outside prisoner housing is based on an average of 60 inmates per day. Slagel reviewed levy scenarios with the Committee. Duane Kiesewetter was present to review the estimated

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EAV. Kiesewetter stated that new construction is estimated at 1-1.5% increase. Kiesewetter stated that he has included the wind tower construction in his estimate. Kiesewetter noted that residential values will be going down slightly.

Slagel reviewed the VAC levy with the Committee. Slagel stated that the VAC levy was decreased for two years. Slagel stated that with the decrease in the levy and the purchase of two new vans, the veterans fund has had to borrow from working cash. Slagel stated that if the county transferred the cost of the two vans the fund would be caught up. Slagel stated that if the VAC levy is increased it would limit the amount that other funds could levy. Discussion took place. *Motion by Cohlman, second by Bullard to approve a one time transfer of \$52,736 to the Veterans Fund from Pontiac Host to cover the cost of the two previously purchased vans.* **MOTION CARRIED WITH ALL AYES.**

Slagel reviewed the capital requests with the Committee. Consensus of the Committee was to reduce the capital expenditure for the Highway Dept. from \$440,000 to \$100,000 to cover the cost of the necessary repairs only. The Equipment Building for the maintenance department was taken out, but later put back in. The Health & Education allocation was reduced from \$250,000 to \$50,000. Discussion took place regarding the cost of maintaining the buildings. Committee members felt that allocating the capital funds to building new buildings was doable, but finding funds to maintain the building is more difficult. The Committee will meet on September 12th at 5:00 p.m. to discuss the budget and levy further.

Finance Report – Slagel questioned whether the Committee wished to received additional proposals for auditing serves this year with the consensus of the Committee being yes.

Approval of Bills – The Committee reviewed the bills submitted. *Motion by Vietti, second by Cohlman to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Motion by Vietti, second by Runyon to adjourn. MOTION CARRIED WITH ALL AYES. Meeting adjourned at 8:05 p.m.

Alina Hartley
Administrative Resource Specialist

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