

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF AUGUST 7<sup>th</sup>, 2013

Committee Chair Tim Shafer called the meeting to order at 6:20 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Bullard, Cohlman, Mays, Runyon, Vietti,

Absent: Campbell

Also Present: Marty Fannin, Mike Ingles, Joe Steichen, Alina Hartley, June Slagel, Barb Sear, Kristy Masching, Tom Bailey, Collins Miller, Tom Ewing  
Russ Courter

Chairman Shafer requested the agenda be amended to add item g. Audit Report to the agenda. Shafer then called for any additional changes to the revised agenda with none requested. *Motion by Runyon, second by Vietti to approve the revised agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the July 3<sup>rd</sup>, 2013 meeting. *Motion by Vietti, second Bullard to approve the minutes of the July 3<sup>rd</sup>, 2013 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

**Strevell House Request** – Collins Miller and Tom Ewing were present to request the County purchase a brick, in the amount of \$5,000, to assist in the renovation of the Strevell-Lincoln House. Ewing stated that the house was set to be demolished when he and a few other locals purchased the house and transferred it to the Historical Society; now they are attempting to restore the house with donated funds. Discussion took place. *Motion by Bullard, second by Cohlman to recommend the board approve a \$5,000 donation to the project.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Bullard, Cohlman, Vietti, Mays Nays: Runyon Absent: Campbell

**Audit Report** – Russ Courter of CliftonLarsenAllen was present to review the results of the FY 2012 audit with the Committee. Courter stated that this was the first year the GASB54 requirements were in place. This required the County to combine all available funds such as the General Fund, Tort, Unemployment, Streater Host, Pontiac Host, Enterprise Fund, Capital Projects Fund, etc. Courter stated that combined there is over one year of expenditures in the fund. Courter reported that sales revenue from sales tax, licenses and permits, charges for services and the enterprise zone offset account were up, while revenues into the Post Host were down. Capital outlay expenses were down. Courter stated that the fund balance in the Pontiac Host Agreement is down approximately \$8,000,000 mostly due to the construction of the Law & Justice Center and the renovation of the Historic Courthouse. Courter reported that the fund balances

for IMRF, Tort, Law Library, Veterans and Social Security are short, but are not in a deficit position.

Courter reported that the County received the same three findings as prior years including segregation of duties, adjustments to the trial balance and preparation of financial statements. Courter stated that all four of the counties he works with have these same findings. Discussion took place. Courter will present the audit to the full board at this months' county board meeting.

**Resolution Authorizing Redemption of Back Taxes** – Barb Sear was present to request approval of a resolution authorizing the redemption of back taxes and conveyance of deed. *Motion by Bullard, second by Cohlman to recommend approval of a resolution authorizing redemption of taxes.* **MOTION CARRIED WITH ALL AYES.**

**Dwight Correctional Center** – Fannin reported that he had consulted with Lynn Cahill Masching regarding the Dwight Correctional Center project and the feasibility of such. Fannin stated that her rate is \$125 per hour, with a maximum of cost of \$3,000. Discussion took place. Some board members felt the two superintendents should be capable of preparing the analysis. Some board members felt that this project was not in line with the role of county government.

**FY 2013 Jail Budget Amendment** – Slagel reviewed the proposed FY 2013 amendment to the jail and maintenance budgets. Slagel stated that the total increase to the jail budget is \$154,908 and \$9,000 to the maintenance budget to cover the increase in water expenses. Slagel stated that the amendment has been posted and will be voted on next month.

**FY 2014 Budget** – Slagel reviewed the status of the FY 2014 budget with the Committee. Slagel stated that she had been contacted by States Attorney Seth Uphoff in regards to his currently vacant fourth assistant states attorney position. Slagel stated that Uphoff is requesting that the funding for the fourth assistant remain within his budget. Uphoff is still evaluating the need for a fourth assistant; the three assistants he does have are currently able to pick up the extra work load. Slagel reviewed the percentage increase or decrease for the general fund budgets.

**Finance Report** – n/a

**Approval of Bills** – The Committee reviewed the bills submitted. *Motion by Vietti, second by Mays to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Vietti, second by Mays to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:54 p.m.

Alina Hartley  
Administrative Resource Specialist