

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF JULY 3<sup>rd</sup>, 2013

Committee Vice-Chair Joan Bullard called the meeting to order at 6:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Bullard, Campbell, Cohlman, Mays, Runyon, Vietti,

Absent: Shafer

Also Present: Marty Fannin, Alina Hartley, June Slagel, Barb Sear, Linda Daniels

Vice-Chair Bullard called for any additions or changes to the revised agenda with none requested. *Motion by Vietti, second by Runyon to approve the revised agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the June 5<sup>th</sup>, 2013 meeting. *Motion by Cohlman, second Runyon to approve the minutes of the June 5<sup>th</sup>, 2013 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

**County Clerk Semi-Annual Report** –The Committee reviewed County Clerk, Kristy Masching’s semi-annual report. Hartley noted that Masching was not able to attend tonight’s meeting, but would be available at the board meeting to answer any questions the board members had. *Motion by Vietti, second by Mays to recommend the board approve the County Clerks Semi-Annual Report.* **MOTION CARRIED WITH ALL AYES.**

**Election Services Contract** – Hartley reported that the contract has not yet been received.

**Resolution Authorizing Redemption of Taxes** – Sear reported that the owner of a mobile home turned over title to the trailer park. Sear stated that the trustee for the county had already begun the process of obtaining deed. Sear stated that the park manager has paid all the back taxes, so she would need approval to allow the redemption. *Motion by Cohlman, second by Vietti to recommend the board approve a resolution authorizing the redemption of taxes for a mobile home.* **MOTION CARRIED WITH ALL AYES.**

**FY 2014 Budget Update** – Slagel reported that the preliminary budgets are in. Slagel stated that she will email out the capital requests which currently include an equipment building, addition to the highway department, an imaging program and other misc. items. Slagel stated that after the capital items there will be a total of approximately \$1.8 million remaining of the \$2.5. Slagel stated that for the most part revenues remained about the

same with the exception of an additional \$500,000 for the jail. Slagel stated that transfers are down, as departments plan to use those funds for automation.

**Review of Items Mandated by Law** – Gerwin stated that during the budget work session one of the topics was reviewing what is mandated by law and what programs are optional. Slagel stated that she had received a number of calls from department heads regarding the topic and departments (with the exception of mental health and public health) have indicated that most of their items are mandated and those that are not are revenue producing. Bullard noted that the Ad-Hoc Committee is also working on this topic.

**Assistant Public Defender** – The Committee reviewed a memo from Carolyn Gerwin on her observations and suggestions regarding the assistant public defender.

**Public Defender Office Staffing** – Fannin reported that he had met with Morgan and Blakeman and he believes they have worked out an agreement with Bertram. Fannin stated that the credit has been worked out, the administrative order will be lifted and the contract will be for a total of 72 days per year with no extra payments to be made. Fannin stated that Morgan has agreed to monitor the usage and will make sure this does not go over. Blakeman stated that there will also be a 30 day termination close. Fannin recommended the Committee recess and reconvene at 5:30 prior to the board meeting.

**Approval of Bills** – The Committee reviewed the bills submitted. *Motion by Vietti, second by Cohlman to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

**Executive Session** – *Motion by Runyon, second by Campbell to go into Executive Session pursuant to 5 ILCS 120/2 (c)(2) Collective Negotiating Matters.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 6:26 p.m.

Regular Session resumed at 7:06 p.m.

**Action Resulting from Executive Session** – N/A

**Other Business** – The draft FY 2012 audit was distributed for the Committee's review. Clifton, Larson & Allen will be present at the August Committee meeting to review the audit with the Committee.

*Motion by Vietti, second by Cohlman to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:07 p.m.

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Alina Hartley

Administrative Resource Specialist