

LIVINGSTON COUNTY BOARD  
INFORMATION & TECHNOLOGY COMMITTEE  
MINUTES OF MAY 7<sup>th</sup>, 2013

Committee Chair Kathy Arbogast called the meeting to order at 4:03 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Arbogast, Allen, Campbell, Cohlman, Gerwin, Ritter, Yoder

Absent:

Also Present: Louis Kehinde, Alina Hartley, June Slagel

Arbogast called for any additions or changes to the agenda with none being requested. *Motion by Gerwin, second by Yoder to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the April 2<sup>nd</sup>, 2013 meeting. *Motion by Yoder, second by Ritter to approve the minutes of the April 2<sup>nd</sup>, 2013 meeting.* **MOTION CARRIED WITH ALL AYES.**

**Department Report** – Arbogast introduced the new IT Specialist, Louis Kehinde, to the Committee. Kehinde stated that he had just started last week, so he doesn't have much to report. Kehinde stated that he has received a lot of co-operation and Scott Koepfel has made himself available to answer questions as needed.

Hartley reported that she continued to investigate the various telephone accounts. Hartley stated that there were 11 fax lines and 11 telephone lines that were being billed separately, but should be part of the main PRI. Hartley stated that there were seven lines that she was unable to identify who they belonged to or what they were for. Hartley stated that she had the phone company conduct a traffic study on those lines and there was no activity for the two week period. A copy of the traffic report was reviewed by Committee members. Hartley stated that the monthly cost of the seven lines is approximately \$1,691.17. Hartley requested authorization to cancel the lines. Hartley noted that it is possible that one or more of the lines are actually used by a department and they may be upset that they are cancelled, but she will not know until that happens. Consensus of the Committee was to proceed with the cancellation of the lines. Hartley reported that there have been two phone bills received since the transition of the long distance to Frontier. Hartley stated that the first bill was only for a portion of the month, but the second bill covered a full month. Hartley stated that the full month bill totaled \$1,348.05 compared to a prior bill of \$11,308.03 previously billed from AT&T. Hartley reported that the Sheriff's department long distance has also been transferred to Frontier since the last meeting, but the first bill has not yet been received.

**County Website Update** – Kehinde stated that he had reviewed the website, but has not yet looked at making changes. Kelly Cohlman questioned if there would be an option to put information for the housing authority on the county website. It was felt that could create issues down the road. Kehinde stated that he would be happy to discuss creating a website with the Housing Authority.

**Central Illinois Regional Broadband Network** – Hartley reported that the customer service agreement for CIRBN had been received. Hartley noted that the annual cost of service will be \$3,301.87 beginning August 1, 2013. Hartley stated that the document still needs to be reviewed by the States Attorney’s office. Kehinde will also need to review the agreement to ensure he is in agreement. Hartley stated that the county will be an advisory member or participating member, but will not be a member of the LLC board based on the recommendation of the States Attorney’s office. *Motion by Gerwin, second by Allen to recommend approval of the Central Illinois Broadband Network Service Agreement.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Yoder, second by Campbell to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
Meeting adjourned at 4:43 p.m..

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Alina M. Hartley  
Administrative Resource Specialist