

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF APRIL 4th, 2013

Chairman Marty Fannin called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Fannin, Arbogast, Holt, Runyon, Vietti, Weber, Young

Absent: Borngasser, Shafer, Steichen

Also Present: Adam Dontz, Kristy Masching, Judy Cremer, Barb Sear, Judy Campbell, Mike Shaughnessy, Randy Yedinak, Chuck Schopp, Earl Rients, Alina Hartley, June Slagel, Linda Daniels, John Yoder, Vickie Allen, Bob Weller

Fannin stated that the executive session for semi-annual review could be removed from the agenda since there are no minutes to review. Fannin then called for any additional changes to the agenda with none being requested. *Motion by Holt, second by Vietti to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the March 7th, 2013 meeting. *Motion by Young, second by Weber to approve the minutes of March 7th, 2013 as presented.* **MOTION CARRIED WITH ALL AYES.**

GLCEDC Request for Funding – Manufacturing Skills Training Program – Fannin stated that finance will be recommending the full board approve a request from the GLCEDC to fund a work force training program in the amount of \$42,900. Adam Dontz briefly addressed the Committee with details of the program.

Futures / Humiston Request for Funding – Fannin stated that Louis Lyons had contacted the board office on behalf of the Humiston board to inquire as to if the county would assist in the funding of a request received from Futures. Fannin reported that the Finance Committee had tabled the request.

Onsite Fixed Asset Appraisal – Hartley reported that bids were received to complete the onsite appraisal budgeted for this year. Hartley stated that the lowest bid received was from Industrial Appraisal, in the amount of \$6,800. Hartley stated that this amount is over the budgeted amount of \$5,000, however, other items budgeted for this year had come in under budget so overall the account will be within the budgeted amount. Hartley stated that if there is no objection from the Committee, she will proceed with Industrial Appraisal. There were no objections from the Committee.

Other Business as Needed – Fannin reported that several people had tested and been interviewed for the IT position. Fannin stated that two candidates had been asked to

attend today's meeting to introduce themselves to the group. Fannin stated that he wanted to allow board members and department heads the opportunity to weigh in on the selection. Louis Kehinde and Janet Walker each introduced themselves to those present and gave a brief overview of their experience. Discussion took place.

Motion by Vietti, second by Holt to adjourn. **MOTION CARRIED WITH ALL EYES.**
Meeting adjourned at 6:16 p.m.

Alina Hartley
Administrative Resource Specialist