

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF MARCH 5<sup>th</sup>, 2013

Committee Chair Carl Borngasser called the meeting to order at 5:00 p.m. in the committee room within the Livingston County Historic Courthouse.

Present: Borngasser, Yoder, Arbogast, Kestner, Peterson, Weller (arrived at 5:12),  
Wittenberg

Absent:

Also Present: Marty Fannin, Earl Rients, Sheriff Meredith, Bill Cox, ASA Randy Yedinak,  
Alina Hartley

Borngasser called for any additions or changes to the agenda with none being requested. *Motion by Kestner, second by Wittenberg to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the February 5<sup>th</sup>, 2013 meeting. *Motion by Arbogast, second by Wittenberg to approve the minutes of the February 5<sup>th</sup>, 2013 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

**Monthly Department Report** – Sheriff Meredith reported that the department will be over on several line items within the budget that he will review with the Committee at next months' meeting. The monthly jail population report was distributed for the Committee's review.

**911 Report** – Borngasser reported that a new agreement has been drafted between the county and ETSB and is currently under review. Sheriff Meredith reported that the time clocks are being installed.

**Cook County Report** – Sheriff Meredith reported that the average from Cook County last month was 55. Meredith reported that a total of \$77,400.00 was billed for the month; \$304,900.00 to date for the year.

The current Cook County population is 51. Meredith reported that they will be going to 60 on Monday. Meredith stated that Cook County would like to know if the County is interested in receiving more detainees (around 200). Meredith stated that an addition would need to be put on the jail to accommodate those numbers. Meredith stated that his comfort level is around 40. Meredith stated that at this level there is no need to hire additional employees.

**Pro-Active Report** – Meredith reviewed the monthly pro-active report with the Committee. Meredith reported that the unit is short on officers with no officer being provided by Fairbury and only one officer being provided by Pontiac. Discussion took place.

**Odell Town Contract** – Wittenberg reported that Odell rejected the counter offer at \$32,000. Sheriff Meredith reported that Odell has asked Dwight to provide a quote for 4 hours a day, 5 days per week. Discussion took place. Consensus of the Committee was that if no response was

received from Odell by Friday, then the offer should be pulled and a letter reflecting such should be sent from the board chairman.

**The Pipe Annual License** – Sheriff Meredith reported that the line item for the annual licensing fee had been pulled from the department budget and had not been allocated elsewhere. Hartley noted that for this year only this fee will be paid from the IT line item.

**Addition of 2 FT Correctional Officers** – Cox stated that he had located the initial report and recommendation from the department of corrections from when the jail first opened. Cox stated that the original recommendation was 28 correctional officers. Cox stated that they have been operating with 24. Cox stated that the relief factor is eliminated with 24 officers. Any vacations, sick time, medical leave and/or turnover result in significant overtime. Cox stated that he believes staffing levels will be more controllable with 26 officers. Cox stated that if they house an addition six inmates a year they could cover the cost of the two additional officers.

Cox further reported that there were an additional 31 beds installed that can only be used for overflow at this time, but can be used on a regular basis if the staffing levels are increased to 26. Cox stated that they would be comfortable housing 60 outside inmates total and would prefer not to adjust Cook County inmates in order to house federal inmates. Discussion took place. *Motion by Wittenberg, second by Kestner to approve two new correctional officer positions and forward to the full board for approval.* **MOTION CARRIED ON VOICE VOTE.**

**Sheriff's Annual Report** – Sheriff Meredith reviewed his annual report with the Committee. *Motion by Arbogast, second by Weller to recommend approval of the Sheriff's Annual Report.* **MOTION CARRIED WITH ALL AYES.**

**Raffle Licenses** – The Committee reviewed a raffle license application submitted by Chatsworth Historical Society, Dwight Country Club and St. Peter & Paul Catholic Parish Council. *Motion by Arbogast, second by Weller to approve a Class B raffle licenses for Chatsworth Historical Society, Dwight Country Club and St. Peter & Paul Catholic Parish Council.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the bills presented. *Motion by Yoder, second by Wittenberg to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Kestner, second by Wittenberg to adjourn.* **MOTION CARRIED WITH ALL AYES.** The meeting was adjourned at 6:08 p.m..

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Alina Hartley  
Administrative Resource Specialist