

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF MARCH 6th, 2013

Committee Chair Tim Shafer called the meeting to order at 6:18 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Campbell, Cohlman, Runyon, Vietti, Wittenberg

Absent: Bullard

Also Present: Marty Fannin, Tom Bailey, Joe Steichen, Bill Cox, Earl Rients,
Seth Uphoff, Alina Hartley

Shafer called for any additions or changes to the agenda with none being requested. *Motion by Vietti, second by Cohlman to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the February 6th, 2013 meeting. *Motion by Wittenberg, second Cohlman to approve the minutes of the February 6th, 2013 meeting as presented. MOTION CARRIED WITH ALL AYES.*

Resolution – Requesting Transfer from Working Cash to Veterans Fund – Joe Steichen and Tom Bailey were present to request approval of a resolution authorizing a working cash loan to the veterans fund to be repaid once the tax levy is received. It was noted that at one time the veterans fund had a significant cash balance, but the levy was lowered in order to reduce the cash balance. Discussion took place. It was recommended that Bailey and Steichen work with June Slagel on the fund balance. *Motion by Runyon, second by Vietti to recommend approval of a resolution authorizing a loan from the working cash fund to the veterans fund. MOTION CARRIED WITH ALL AYES.*

Contract Counsel Renewal – William Bertram – Shafer stated that Judge Bauknecht had contacted him and reported that she would be unable to attend tonight's meeting to request an increase in the contract counsel agreement with William Bertram. Uphoff stated that he has some concerns with the design of this contract that he wanted to bring to the Committee's attention. Uphoff stated that this design is not in keeping with the statutory scheme. Uphoff stated that any public defender assistants should fall under the public defender budget. Uphoff stated that Bertram is serving as an assistant public defender and not conflict counsel. Uphoff stated that conflict counsel is used when the entire PD office is conflicted. Uphoff stated that in this case Bertram is being assigned cases on a regular basis. Shafer recommended that Uphoff draft a memo to the Committee and Judge Bauknecht outlining his concerns. Discussion took place. *Motion by Campbell, second by Vietti to table the item at this time. MOTION CARRIED WITH ALL AYES.*

Finance Report – Slagel questioned whether the entire Committee was receiving the monthly financial report with all Committee members with access to email reporting that they were receiving the report. Slagel reviewed the report with the Committee. Slagel stated that the long distance carrier is still in transition; Slagel stated that the telephone line item is currently at 56% of what is budgeted for the year so there may be a need for a transfer to cover the shortage. Slagel stated that most departments were doing well with responding to the monthly report. Slagel reported that the County Clerk, Treasurer, Assessor, States Attorney, Public Defender and Zoning are all doing well. Slagel reported that the Circuit Clerk has indicated that she may be over on the subpoenas and witness fees and Circuit Court has indicated that they may be over in the court appointed physician line item. Slagel reported that the Sheriff’s department has several line items that are over. Slagel stated that Chief Rutledge is doing an excellent job tracking the expenses. Slagel stated that the deputy salaries line item is high due to the end of the year payout. Slagel stated that the overtime line item is up and could be approximately \$26,000 over if they continue at the same rate (excluding the extra school coverage).

Slagel reviewed line items that were of concern for the jail including school and travel, radio maintenance, uniform replacement, and clothing allowance. Slagel reported that there were quite a few clothing expenses submitted for reimbursement by those other than the detectives. Discussion took place. Slagel stated that the bottom line is that the Sheriff will need to cut back significantly or the Board will need to approve an amendment to his budget. Discussion took place with Superintendent Cox regarding the cost of housing Cook County detainees. Shafer recommended that Cox and the Sheriff work with Slagel on determining the net effect of housing the Cook County detainees.

Approval of Bills – The Committee reviewed the bills submitted. *Motion by Vietti, second by Wittenberg to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Motion by Vietti, second by Wittenberg to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:20 p.m.

Alina Hartley
Administrative Resource Specialist