

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF JANUARY 8th, 2013

Committee Chair Carl Borngasser called the meeting to order at 5:07 p.m. in the committee room within the Livingston County Courthouse.

Present: Borngasser, Arbogast, Kestner, Peterson, Weller, Wittenberg
Absent: Yoder
Also Present: Marty Fannin, Mark Runyon, Kelly Cohlman, Sheriff Meredith,
Superintendent Cox, Seth Uphoff, Alina Hartley, June Slagel

Borngasser called for any additions or changes to the agenda with none being requested. *Motion by Wittenberg, second by Kestner to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the December 11th, 2012 meeting. *Motion by Wittenberg, second by Kestner to approve the minutes of the December 11th, 2012 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

Monthly Department Report – Sheriff Meredith reported that he did post officers at the rural schools the five days before Christmas break and one day after in response to the Connecticut shootings. Meredith reported that this resulted in overtime costs of approximately \$4,900.

911 Report – Borngasser reported that the manager position has been posted and they hope to fill the position in the next 60 days. Borngasser stated that Kevin Rokozy has been acting manager, but has had to return to the floor due to the shortage in telecommunicators. Borngasser further reported that Lyle Wilson will likely retire in the next three months.

Cook County Report – Cox reported that they had an average of 37 inmates for the month of December which resulted in a monthly billing of \$56,250. Sheriff Meredith reported that they did receive one federal transport and will receive their first federal inmate on February 22nd.

Pro-Active Report – Sheriff Meredith reviewed the monthly pro-active report with the Committee. Meredith reported that they currently have 27 seized vehicles.

Central Dispatch Issue – Borngasser reported that he is now off the 911 board and Judy Campbell will be taking his place. Borngasser stated that the new chairman will be elected at the next meeting. Borngasser invited all board members to attend the ETSB meetings, and noted that he does still plan to attend his self.

Liquor License Renewals – Hartley stated that Kristy Masching had requested that this topic be placed on the agenda for the Committee's review. On behalf of Masching, Hartley distributed a copy of the letter that is sent out each year to liquor license holders outlining the process for renewals. Hartley stated that people have questioned why they must have their finger prints taken each year. It was explained that the finger prints taken go into a different system and are

not retained (and cannot be retained). In order to run an appropriate background check you must have the fingerprints. Discussion took place. *Motion by Arbogast, second Wittenberg to leave the process for renewals the same.* **MOTION CARRIED WITH ALL AYES.**

Aramark Food Service Contract – Sheriff Meredith reported that the Aramark Food Service Contract is up. Meredith stated that Aramark is requesting a \$.05 per meal increase, so he will work to negotiate a lowered amount.

Intergovernmental Agreement – Northeastern Illinois Regional Crime Lab – Uphoff stated that he had reviewed the contract as to form and the only issue that he would note is that there is an automatic renewal clause that everyone should be aware of. Ninety days' notice must be provided should the county wish to not renew the agreement.

Fannin stated that he had talked to the Morton Crime Lab regarding turn around time and the processing of cold cases. Fannin questioned why we are spending the additional funds to use the private lab if we can get the service from the state for free. Meredith stated that with the Edwards case the cost to process per item was higher than the annual cost. Meredith stated that the technology is a lot different today and the private lab has the ability to process items that the state lab cannot. Meredith noted that the Northeastern Illinois Regional Crime Lab was the lab that originally stated the Edwards Case.

Uphoff stated that when he spoke with the Morton Crime Lab they were familiar with this cold case and the timeline given was considerably shorter. The longer time frame was based off of receiving a larger quantity of items at one time, but if the items are prioritized they will work with the department. Meredith reported that some evidence was submitted to the lab on December 5th and they expect to have results back by February. Discussion took place. *Motion by Kestner, second by Weller to forward the Intergovernmental Agreement with the Northeastern Illinois Regional Crime Lab to the full board.* **MOTION CARRIED WITH ALL AYES.**

Odell Town Contract – Sheriff Meredith reported that he had reached out to the Mayor of Odell and had a nice conversation. Wittenberg stated that he had met with the Mayor and Brian Mills and both were complimentary of the service they receive. Wittenberg stated that Odell does not feel like they need a full 40 hours per week, but would like more than what was provided when they shared an officer with two other towns. Wittenberg stated that maybe it's possible to offer a menu solution based on hours requested i.e. 40/30/25/10, and have the rates more equitable. Wittenberg stated that he had also spoke with them regarding longer term contracts and both were in favor.

The Committee reviewed the bills presented. *Motion by Wittenberg, second by Arbogast to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Motion by Peterson, second by Arbogast to adjourn. **MOTION CARRIED WITH ALL AYES.** The meeting was adjourned at 6:47 p.m..

Alina Hartley
Administrative Resource Specialist