

LIVINGSTON COUNTY BOARD
BUILDING RENOVATION COMMITTEE
MINUTES OF FEBRUARY 5th, 2013

Committee Chair Mark Runyon called the meeting to order at 1:03 p.m. in the committee meeting room in the Livingston County Historic Courthouse.

Present: Runyon, Gerwin, Arbogast, Borngasser, Steichen, Bullard,

Absent: Weber

Also Present: Marty Fannin, Jack Hayes (FQC), John Eallonardo (FQC), Daryll Bragg, Terry Taylor, Alina Hartley, Barb Sear, Kristy Masching, Mike Shaughnessy

Runyon called for any additions or corrections to the agenda with none being requested. *Motion by Steichen, second by Gerwin to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the January 8, 2013 meeting. Gerwin requested that the minutes be amended to reflect that the motion to approve budget adjustment #14 was approved while reserving all rights and claims the county may have. *Motion by Arbogast, second by Borngasser to approve the minutes of the January 8, 2013 meeting as amended.* **MOTION CARRIED WITH ALL AYES.**

Construction Coordination Update - John Eallonardo reported that the blinds in the Historical Society room have been installed. Eallonardo reported that the remaining punchlist items are being addressed. Eallonardo further reported that there are some training sessions remaining to be completed. Eallonardo requested that the maintenance staff propose a schedule and he will schedule the training sessions.

Courthouse HVAC – Air Mix Issue – Eallonardo reported that an RFP was released to obtain pricing to preheat the air in order to avoid the low limit shut downs. Eallonardo reported that he received pricing from CMI, in the amount of \$33,181, for the sheet metal work and temperature controls and from MidIllinois Electric, in the amount of \$9,841, for the electric work. Eallonardo reported that proposal from CMI included approximately \$12,500 for Johnson Controls to do work that may not be necessary. Eallonardo reported that the RFP was rewritten and submitted for new pricing yesterday afternoon. Eallonardo reported that he expected the pricing to come in under \$30,000 with the changes made. Discussion took place regarding the modification of the software and the possibility that changes could void the warranty. It was noted that these changes may not be tied into the system until next year when the warranty expires. Discussion took place. *Motion by Steichen, second by Bullard to proceed with this change, with a not to exceed amount of \$30,000, while reserving all rights and claims the county may have.* **MOTION CARRIED WITH ALL AYES.**

Courthouse Negative Pressure Recommendations – Bragg stated that he emailed out the recommendation submitted by Kevin Palmby of PSA Dewberry. Bragg stated that he and Palmby had completed some testing to determine where air was being lost. Bragg stated that air is being lost through the tower and the four corners. Bragg reviewed the four step recommendation with the Committee. Bragg stated that he received a proposal from McCoy, in the amount of \$24,640, to do just the tower and the four doorways. Bragg stated that to add the four corners was \$29,778. It was felt that the project should be released for bid with various options. *Motion by Gerwin, second by Borngasser to authorize Bragg to release an RFP with a base bid, plus alternates, or a breakdown of all costs requested.* **MOTION CARRIED WITH ALL AYES.**

LJC Project Outstanding Issues – Eallonardo reported that the jury box modifications were completed. Eallonardo reported that the additional signage package is in production phase as all shop drawings had been approved.

Law & Justice Center – Probation Secretarial Furniture Modification Proposal – Shaughnessy reported that he received a proposal from Widmer to modify the secretarial area. Shaughnessy stated that the proposal was \$415.52 for the parts, plus \$375 for delivery and installation for a total of \$792.50. Shaughnessy stated that if the maintenance department completed the work the total would be \$500.52. *Motion by Bullard, second by Arbogast to authorize Shaughnessy to spend \$500.52 out of probation fees to modify the secretarial area, while reserving all rights and claims the county may have.* **MOTION CARRIED WITH ALL AYES.**

Budget Adjustment – Eallonardo reviewed budget adjustment #15 with the Committee. *Motion by Gerwin, second by Steichen to approve budget adjustment #15 while reserving all rights and claims the county may have.* **MOTION CARRIED WITH ALL AYES.**

Reservation of Rights Regarding Potential Claims Relating to the design and construction of the Law & Justice Center and Historic Courthouse – Gerwin stated that it is her understanding that the State’s Attorney is currently reviewing the documentation. Gerwin stated that she would recommend a blanket resolution that states or clarifies that it is the County’s intent to reserve all rights and claims the county may have. Discussion took place. Gerwin will review this item with State’s Attorney Seth Uphoff.

Other Items – Terry Taylor reported that he received a proposal, for approximately \$5,000-\$5,500, for a floor cleaning machine for the historic courthouse. Taylor stated that compared to the regular mopping the machine did a beautiful job. Taylor will present the actual request at next months’ meeting.

Approval of Bills – The Committee reviewed the February 2013 bills submitted for the Courthouse Renovation project. *Motion by Gerwin, second by Steichen to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Motion by Steichen, second by Arbogast to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 2:46 p.m..

Alina M. Hartley
Administrative Resource Specialist