

LIVINGSTON COUNTY BOARD  
BUILDING RENOVATION COMMITTEE  
MINUTES OF JANUARY 8<sup>th</sup>, 2013

Committee Chair Mark Runyon called the meeting to order at 1:00 p.m. in the committee meeting room in the Livingston County Historic Courthouse.

Present: Runyon, Gerwin, Arbogast, Borngasser, Bullard,

Absent: Steichen, Weber

Also Present: Marty Fannin, Jack Hayes (FQC), John Eallonardo (FQC), Daryll Bragg, Terry Taylor, Alina Hartley,

Runyon called for any additions or corrections to the agenda with none being requested. *Motion by Gerwin, second by Arbogast to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the December 11<sup>th</sup>, 2012 meeting. *Motion by Bullard, second by Borngasser to approve the minutes of the December 11<sup>th</sup>, 2012 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

**Construction Coordination Update** - John Eallonardo reviewed the minutes of the December 14<sup>th</sup>, 2012 construction coordination meeting with the Committee. Discussion took place regarding the air quality testing in the clerks vault. Diegan & Associates had recommended that a HEPA filter be added to the fan. Dewberry had recommended that a dimmer switch be added to the fan so the fan can be run at a lower speed during the day. The higher speed results in significant noise, so the fan has been turned off during the day. Eallonardo stated that the maintenance department could install the dimmer switch and cost to add the HEPA filter would be minimal. Discussion took place. Committee members felt like microfilming the documents should be investigated. *Motion by Gerwin, second by Borngasser to move forward with the filter and fan and obtain pricing options for microfilming and adding an exhaust.* **MOTION CARRIED WITH ALL AYES.**

**Courthouse Renovation Project Status Update** – Eallonardo reviewed the Budget Status Report with the Committee. Eallonardo reported that this report does not include the items listed in budget adjustment #14.

**Courthouse HVAC – Air Mix Issue** –Bragg stated that a meeting was held last Friday to deal with the issue of the air handler tripping on low temperatures. Bragg stated that the recommendation is to add four electric re-heat coils. Gerwin stated that she felt this was a design issue so the county should not be responsible for the additional cost associated with this work. Consensus of the Committee was that the States Attorney should be made aware of this issue.

Bragg stated that he also discussed the negative air pressure with PSA Dewberry. Daryl stated that they tested and tested and pumped as much air into this building as possible, but maxed out

at +.03. Bragg stated that currently the building is acting like a big chimney, so he would recommend that thermal imaging be done to show where the air is leaking out.

**LJC Project Outstanding Issues** – N/A. No additional responses received from the Attorney General's Office.

**Law & Justice Center – Proposal Addition of Wall** – Terry Taylor presented a proposal, in the amount of \$5,672.00, from Mike's Glass Plus to furnish and install the glass wall partition. Taylor stated that the maintenance staff will install the header that is required. Taylor stated that the hardware will cost an additional \$500.00. Taylor reported that he had reviewed the installation proposal with Dave Lopeman from the City of Pontiac, and he has approved. Taylor further reported that he reviewed the proposal with the judges and they are excited to have the wall installed. Discussion took place. *Motion by Arbogast, second by Borngasser to move forward with the installation of the glass wall partition.* **MOTION CARRIED WITH ALL AYES.**

**Law & Justice Center – Proposal Cooling Tower Modification** – Bragg reported that he has obtained pricing, totaling \$17,762.90, to add the acoustical panels and ductwork on the north tower. Bragg stated that the proposal is based on recommendations from both PSA and BAC. Bragg stated that he is recommending that this be done to the north tower only at this time as he believes this will solve the problem. Consensus of the Committee was that this additional cost should also be reviewed by the States Attorney's office. *Motion by Gerwin, second by Bullard to approve moving forward with the repair as outlined by Daryll on the north tower, while reserving all rights and claims the county may have.* **MOTION CARRIED WITH ALL AYES.**

**Law & Justice Center – Proposal Furniture Modification Proposal** – Shaughnessy stated that he has been investigating several options to address concerns that his probation officers have expressed regarding the noise levels in the probation area. Shaughnessy stated that he had talked with Widmer about the possibility of adding additional panels to raise the height of the panels and also adding a door to the cubicles. Shaughnessy stated that he also spoke with Koeppel about using headphones or phone headsets. Shaughnessy further stated that he also spoke with Terry Taylor regarding adding three partitions. Shaughnessy stated that they are still looking at all options. Discussion took place. Hartley noted that the panels were installed at the maximum height recommended by the architect in order to not interfere with the HVAC system. Hayes stated that he has experienced some instances where buildings are so quiet that other sound is audible. Hayes stated that in those instances the addition of white noise is recommended. Further discussion took place. Consensus of the Committee was to get a proposal on the addition of white noise. Shaughnessy stated that he would also like to modify the front secretarial area to turn one of the stations 90 degrees. Shaughnessy stated that he will get a cost estimate for the materials only and have maintenance do the installation. Shaughnessy noted that he will be paying for the addition of a camera in the hallway from probation fees.

**Budget Adjustments** – Eallonardo reviewed budget adjustment #14 with the Committee. The Committee discussed the addition of two security cameras in the historical society room, with a cost of \$4,198. Consensus of the Committee was that the historical society should pay the

additional cost if they would like the security cameras added. The Committee directed Eallonardo to put item 25 on hold at this time. *Motion by Gerwin, second by Arbogast to approve budget adjustment #14 for the courthouse renovation, with the exception of item 25, while reserving all rights and claims the county may have.* **MOTION CARRIED WITH ALL AYES.**

**Approval of Bills** – The Committee reviewed the January 2013 bills submitted for the Courthouse Renovation project. *Motion by Arbogast, second by Borngasser to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

**Public Comment** – Concern was expressed regarding the acoustics in the county board room.

*Motion by Borngasser, second by Arbogast to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 3:23 p.m..

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Alina M. Hartley  
Administrative Resource Specialist