

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF JANUARY 7th, 2013

Committee Chair Mark Runyon called the meeting to order at 6:00 p.m. in the committee meeting room in the Historic Livingston County Courthouse.

Present: Runyon, Gerwin, Borngasser, Bullard, Steichen, Weller

Absent: Weber

Also Present: Terry Taylor, Don Verdun, Daryll Bragg, Alina Hartley,

Runyon called for any additions or corrections to agenda with none being requested. *Motion by Weller, second by Borngasser to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the December 10th, 2012 meeting. *Motion by Steichen, second by Weller to approve the minutes of the December 10th, 2012 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

Maintenance Department Reports

Terry Taylor reviewed his monthly department report with the Committee, a copy of which is attached to these minutes. Runyon questioned the new lock for the holding cell at the Law & Justice Center. Hartley stated that she had reviewed the budget adjustments and did not find a credit for not providing the lock. Hartley stated that John Eallonardo is currently reviewing the situation. The county should have received the lock or a credit for the lock.

Don Verdun reviewed his monthly department report with the Committee a copy of which is attached to these minutes.

Daryl Bragg reviewed his monthly department report with the Committee a copy of which is attached to these minutes. Bragg stated that he is currently working on preventative maintenance items. Bragg reviewed the Facility Dude program with the Committee.

Disposition of Excess Property – Hartley reviewed the process that was used previously to dispose of excess property. Hartley stated that the options investigated included govdeals.com online auction, silent auction and standard auction. Hartley stated that the Board previously chose to go with a standard auction due to the amount of work that would need to go into listing, tracking and coordinating the removal of items with the other options. Hartley stated that she contacted Edelman Auctions, who was previously used, and he provided an estimate of the value of items remaining. Hartley stated that Edelman has valued the property at the Regions Building at \$6,000, temporary County Clerk office at \$500, temporary Treasurer's office at \$500 and temporary County Board Office at \$600. Hartley stated that the fee for Edelman is 30% of the proceeds, plus an additional \$150 per additional location. Hartley stated that the maintenance staff has already moved the furniture from the temporary Treasurer's office to the Regions

building because the landlord had a new tenant that wished to take possession immediately. Hartley further noted that Jason Barrickman has expressed interest in the temporary county board office furniture. Barrickman's office will be renting the same office space on the second floor of the Pontiac Public Library. Hartley stated that she had talked with the States Attorney regarding an Intergovernmental Agreement to transfer the property, but States Attorney Uphoff felt that Barrickman himself could not enter into an Intergovernmental Agreement. Discussion took place. Consensus of the Committee was to donate the items. *Motion by Bullard, second by Borngasser to recommend and have the States Attorney investigate whether the furniture can be donated to the Library through the City of Pontiac, for the use of Senator Jason Barrickman.*
MOTION CARRIED WITH ALL AYES.

Further discussion took place regarding the temporary County Clerk's office. Consensus of the Committee was that based on the estimated value of the property and the additional \$150 cost to have the auction at that location, it would be better to donate the furniture to another governmental entity or to consign through the Encore shop if necessary. Consensus of the Committee was to conduct the auction through Edelman at the Regions building only.

Courthouse Wall Hangings – Runyon stated that he reviewed the wall hangings with Kathy Arbogast and developed a recommendation for the Committee to review. Hartley reviewed the hangings to be posted in the Committee room, two citizen of the year awards from PROUD will be hung in the second floor lobby, one picture of the courthouse will be hung in the first floor lobby, two military photos were recommended to be donated to the war museum, pictures related to the designation of the Historic Courthouse to the National Register of Historic Places will be displayed in the Livingston County Historical Society room and several merit awards and awards of appreciation will be put in storage. Consensus of the Committee was to proceed as recommended.

Approval of Bills – The Committee reviewed the bills presented. *Motion by Steichen, second by Gerwin to approve the bills as submitted.* **MOTION CARRIED ON VOICE VOTE.**

Motion by Steichen, second by Gerwin to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 7:10 p.m..

Alina M. Hartley
Administrative Resource Specialist