

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF DECEMBER 11th, 2012

Committee Chair Carl Borngasser called the meeting to order at 5:00 p.m. in the committee room within the Livingston County Courthouse.

Present: Borngasser, Yoder, Arbogast, Kestner (arrived at 5:12 p.m.), Peterson, Weller, Wittenberg

Absent:

Also Present: Marty Fannin, Mike Ingles, Earl Rients, Sheriff Meredith, Chief Rutledge Superintendent Cox, Seth Uphoff, Alina Hartley

Borngasser requested the agenda be amended to add Intergovernmental Agreement for Northeastern Illinois Regional Crime Lab to the agenda. *Motion by Yoder, second by Arbogast to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the November 6th, 2012 meeting. Hartley noted that the minutes have the incorrect date listed, so they will need to be amended to change the date to November 6th. *Motion by Yoder, second by Arbogast to approve the minutes of the November 6th, 2012 meeting as amended.* **MOTION CARRIED WITH ALL AYES.**

Town Contracts – Sheriff Meredith reported that Flanagan and Chatsworth signed the town contract at \$60,802.49; Saunemin, Cullom and Reading have signed at \$10,020. Meredith reported that Cornell is ready to sign, but they did not have a quorum at their last meeting. Meredith stated that he has not heard back from Odell. Meredith reported that he was advised that Odell has contacted Pontiac and Dwight for a proposal to provide patrol services. Chief Rutledge stated that he had attempted to contact Brian Mills, but did not receive a return call. Meredith reported that he will be notifying Odell that they will not be stationing a vehicle there until the contract issue is resolved. Discussion took place regarding issuing longer term contracts. *Motion by Weller, second by Yoder to recommend the full board approve the town contracts.* **MOTION CARRIED WITH ALL AYES.**

Monthly Department Report – Superintendent Cox later provided his monthly department report with an average daily jail population of 119 with 44 of those being Cook County detainees. Sheriff Meredith reported that the Cook County bill for November is \$66,973.57. Yoder questioned whether the October bill had been paid. Meredith reported that the October bill has been approved for payment, but has not yet been received. Meredith stated that the county will be on a 30 day cycle and will receive a check from Cook County every 30 days. Meredith stated that the check will come directly to him, but he will submit the check to the Treasurer to be deposited in the general fund.

911 Report – Sheriff Meredith reported that another dispatcher resigned to accept a position with the Fairbury Police Department.

Pro-Active Report – Sheriff Meredith reviewed the monthly pro-active report with the Committee.

Raffle Licenses – The Committee reviewed a Class B raffle license submitted by the Dwight Sports Boosters. *Motion by Weller, second by Wittenberg to approve a Class B raffle license for the Dwight Sports Boosters.* **MOTION CARRIED WITH ALL AYES.**

Intergovernmental Agreement – Northeastern Illinois Regional Crime Lab – Sheriff Meredith reported that this item had previously been approved by the prior committee. Meredith reported they will now get results within 30 days, but have recently received results within approximately 18 days. Borngasser stated that since the agreement is in the form of an Intergovernmental Agreement it may need to be approved by the full board. Borngasser stated that the agreement will be forwarded to the States Attorney for review and provide direction. Consensus of the Committee was to meet prior to the board meeting if necessary.

States Attorney Seth Uphoff stated that he did not realize that the agreement had been previously approved, but would recommend the Committee reconsider. Uphoff stated that he felt this was an expense that the county did not need to incur. Uphoff stated that he has used the Illinois State Forensic Lab in Morton and has not experienced delays. Discussion took place. Sheriff Meredith stated that he will meet with the States Attorney to bring him up to speed on why he recommended using this lab.

The Committee reviewed the bills presented. *Motion by Arbogast, second by Yoder to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Weller questioned the purchase of a pick-up truck. Meredith stated that he purchased the truck through Hellers and was approximately \$2,000 less than the state bid price. Meredith stated that the truck cost \$21,000 and will allow the department to get to where they need to go in inclement weather. Meredith stated that he plans to purchase one more truck.

Meredith questioned if items are within his budget, do the items get paid or do they get held up by the bookkeeping department. Meredith expressed concern with the turnaround time of the check request for the truck. Meredith stated that he had faxed the check request to bookkeeping on December 2nd and had not yet received the check. Hartley stated that the bookkeeping department issues a schedule of payment dates annually, with an average of three check runs per month. Hartley stated that each department knows when they can expect the check to be cut based on when they submit their request. Meredith stated that he was not familiar with this and requested that a copy be sent to Chief Rutledge. Meredith also expressed concern regarding credit card payments that he indicated were incurring late charges. Hartley stated that other departments submit requests for credit card payments after the charge is incurred, but before the statement is received due to the short time allowed by the credit card companies. Sheriff Meredith stated that he had been told by bookkeeping that this was not acceptable. Chairman Fannin stated that he will look into this issue.

Motion by Yoder, second by Wittenberg to adjourn. MOTION CARRIED WITH ALL AYES.
The meeting was adjourned at 6:00 p.m.. A special meeting will be held prior to the board meeting if necessary.

Alina Hartley
Administrative Resource Specialist