

LIVINGSTON COUNTY BOARD
PERSONNEL COMMITTEE
MINUTES OF SEPTEMBER 5th, 2012

Committee Vice-Chair Kathy Arbogast called the meeting to order at 5:00 p.m. in the meeting room on the second floor of the Pontiac Public Library.

Present: Arbogast, Allen, Fannin, Heath, Young
Absent: Shafer, McGlasson
Also Present: Bill Fairfield, Alina Hartley, Linda Daniels, June Slagel

Arbogast called for any additions or changes to the agenda with there being none requested. *Motion by Young, second by Fannin to approve the agenda as presented.*
MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the July 11th, 2012 meetings. *Motion by Heath, second by Fannin to approve the minutes of the July 11th, 2012 meeting.* **MOTION CARRIED WITH ALL AYES.**

Determining FY 2013 Staffing Levels – Daniels stated that she had discussed with Chairman Shafer the option of establishing staffing levels for the fiscal year based on the budgeted amount. Daniels stated that if the staffing levels were established for the year then departments would not need to request authorization to replace employees and can maintain the staffing levels approved. New positions would still require committee and board approval. Discussion took place. Some members expressed concern over the federal inmate jail superintendent. It was felt that if the county does not enter into an agreement to house federal inmates then the position will not be needed. *Motion by Fannin, second by Heath to amend the hiring freeze to allow department heads to maintain approved staffing levels as long as they are within budget without coming to personnel, finance and the full board for approval of replacements.* **MOTION CARRIED WITH ALL AYES.**

HR Report – Linda Daniels reviewed the Human Resource report for September 2012 with the Committee. Daniels noted that the health insurance renewal came in at a 2.3% decrease. Daniels stated that the claims history has been great with a 75% loss ratio.

Motion by Young, second by Fannin to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:24 p.m..

Alina M. Hartley
Administrative Resource Specialist