

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF AUGUST 7<sup>th</sup>, 2012

Committee Chair Jack Vietti called the meeting to order at 5:00 p.m. in the meeting room on the 2<sup>nd</sup> floor of the Pontiac Public Library.

Present: Vietti, Holt, Fannin, Weller, Yoder

Absent: Arbogast, Franey,

Also Present: Bill Fairfield, Sheriff Meredith, Chief Rutledge, Superintendent Cox, Stu Inmann, June Slagel, Alina Hartley

Vietti called for any additions or corrections to the agenda with none being requested. *Motion by Holt, second by Fannin to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the July 10<sup>th</sup>, 2012 meeting. *Motion by Holt, second by Yoder to approve the minutes of the July 10<sup>th</sup>, 2012 meeting.* **MOTION CARRIED WITH ALL AYES.**

**Monthly Department Report** – Superintendent Cox reported the average daily jail population at 77 with 16 being the average number of days spent.

**911 Report** – N/A

**Sheriff's Semi-Annual Report** – The Committee reviewed the Sheriff's Semi-Annual Report. *Motion by Yoder, second by Fannin to recommend approval of the Sheriff's Semi-Annual Report.* **MOTION CARRIED WITH ALL AYES.**

**Temporary Liquor License Dominy Public Library** – The Committee reviewed a request for temporary liquor license for the Dominy Public Library for the annual wine tasting fund raiser. It was noted that the approval will be contingent on satisfactory receipt of the insurance bond. *Motion by Holt, second by Fannin to recommend approval of a temporary liquor license for the Dominy Public Library contingent upon receipt of the insurance bond.* **MOTION CARRIED WITH ALL AYES.**

**Liquor License Ordinance: Sec. 4-133 Gambling** – Hartley stated that the current county ordinance states that gambling is unlawful on any premises licensed to sell alcoholic liquor. Hartley stated that it is possible that the county will receive requests to change this regulation based on recent changes to the Video Gaming Act. Hartley stated that according to the act the county board does have the authority to prohibit video gaming within the unincorporated areas of the county. There are no requests at this time, so this is just more for information and something the Committee may wish to consider.

**Pro-Active** – Sheriff Meredith reviewed the pro-active report with the Committee.

**Correctional Officer Replacement** – Sheriff Meredith reported that Andrea Renken was tested and hired for the vacant deputy position. Meredith stated that he is now requesting authorization to replace her. Holt questioned whether reductions in staffing levels are possible. Meredith responded that with the average population being higher this month and the possibility of housing Cook County inmates he does not feel comfortable reducing staff at this time. *Motion by Fannin, second by Yoder to recommend approval of the replacement of a full time correctional officer.* **MOTION CARRIED WITH ALL AYES.**

**FY 2013 Budget** – Sheriff Meredith reported that he has reduced his capital requests and is now just asking for the purchase of a van for transports. Discussion took place regarding the amount allocated in the deputy salary line item. Slagel stated that she calculated the amount based on the actual deputies current salaries, plus their step increase (based on anniversary) and previously approved annual increase. The Sheriff’s department originally calculated a flat 3% increase over last years budget. They then revised that amount to be the actual salaries, plus step increases and annual percentage increase. Discussion took place. Consensus of the Committee was that the Sheriff or Chief Deputy would need to meet with Slagel to determine the difference. The Sheriff noted that he had increased his line item for vehicles by \$50,000, but had also included that amount in the capital budget. The Sheriff stated that the amount could be reduced.

**Raffle Licenses** – N/A

The Committee reviewed the bills presented. *Motion by Yoder, second by Holt to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

**Executive Session** – *Motion by Holt, second by Fannin to go into Executive Session pursuant to 5 ILCS 120/2(c)(1) – Personnel Matters.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 6:20 p.m.

Regular Session resumed at 6:43 p.m.

**Action Resulting from Executive Session** – N/A

*Motion by Yoder, second by Fannin to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
The meeting was adjourned at 6:43 p.m..

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Alina Hartley  
Administrative Resource Specialist