

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
Joint Meeting with Personnel
MINUTES OF SEPTEMBER 5th, 2012

Committee Chair Carl Borngasser called the meeting to order at 5:30 p.m. in the meeting room on the 2nd floor of the Pontiac Public Library. The meeting was held in joint session with the Livingston County Personnel Committee.

Personnel Committee Members Present: Arbogast, Allen, Fannin, Heath, Young

Personnel Committee Members Absent: Shafer, McGlasson

Finance Committee Members Present: Borngasser, Heath, Allen, Ingles, Vietti

Finance Committee Members Absent: Flott, Shafer

Also Present: Bill Fairfield, Alina Hartley, Linda Daniels, June Slagel, MaLinda Hillman

On behalf of the Personnel Committee there was a *motion by Young, second by Fannin to approve the agenda as presented.* **MOTION CARRIED WITH ALL EYES.**

On behalf of the Finance Committee there was a *motion by Ingles, second by Heath to approve the agenda as presented.* **MOTION CARRIED WITH ALL EYES.**

Sheriff's Department: Correctional Officer Replacement – Daniels reported that the Sheriff's department had a correctional officer resign who had accepted another position elsewhere.

On behalf of the Finance Committee there was a *motion by Allen, second by Ingles to recommend approval of the replacement of a full time correctional officer.* **MOTION CARRIED ON VOICE VOTE.**

On behalf of the Personnel Committee there was a *motion by Heath, second by Fannin to recommend the approval of the replacement of a full time correctional officer.* **MOTION CARRIED ON VOICE VOTE.**

Public Health – FT Home Health Aide – MaLinda Hillman was present to request authorization to add a full time home health aide. Hillman stated that the program is up to 254 home health visits per month. The new position will cost approximately \$30,372 which is within her currently approved budget. Hillman stated that if the position was not approved she would need to use more PRNs and would tighten the eligibility requirements to lessen the work load.

On behalf of the Personnel Committee there was a *motion by Heath, second by Allen to recommend the board approve the addition of a full time home health aide.* **MOTION CARRIED WITH ALL AYES.**

On behalf of the Finance Committee there was a *motion by Ingles, second by Vietti to recommend the board approve the addition of a full time home health aide.* **MOTION CARRIED WITH ALL AYES.**

Non-Union Wage Increase – June Slagel was present to review the prior years CPI increase and the approved annual salary increases. Discussion took place. Consensus of the Committee was that all non-union employees should receive a 1% increase retro-active to January 1 to align with the other recently approved contracts. *On behalf of Finance there was a motion by Ingles, second by Vietti to approve a 1% retro-active increase to 2.5% for all non-union employees to January 1st, 2012.* **MOTION CARRIED WITH ALL AYES.**

On behalf of Personnel there was a motion by Heath, second by Fannin to approve a 1% increase to 2.5% for all non-union employees retro-active to January 1, 2012. **MOTION CARRIED WITH ALL AYES.**

On behalf of Personnel there was a motion by Young, second by Allen to approve a 2.5% increase for all non-union employees for 2013. **MOTION CARRIED WITH ALL AYES.**

On behalf of Finance there was a motion by Ingles, second by Heath to approve a 2.5% increase for all non-union employees for 2013. **MOTION CARRIED WITH ALL AYES.**

Salary Adjustment VAC Superintendent – Joe Steichen stated that when the budget for VAC was approved the 1.5% increase was given to the superintendent with the condition of a “me too clause” meaning that if any other department head received a higher increase then the VAC superintendent would be entitled to that same increase. Steichen stated that the coroner has received a 5.5% increase so the Committee has approved a 5.5% increase for Superintendent Bailey. Bailey stated that initially the commission approved an increase of \$1,000 and is now agreeing to the 5.5%. Bailey stated that the VAC Commission has the authority to set his salary. Discussion took place. It was felt that it was inappropriate to use the coroner’s salary adjustment as a comparison. The Committee questioned whether the 1% retro-active increase for this year and 2.5% increase for next year would be acceptable to Superintendent Bailey. Bailey stated that this would be acceptable.

There being no further business to come before the Committees there was a motion on behalf of the Finance Committee by Heath; second by Ingles to adjourn. **MOTION CARRIED WITH ALL AYES.**

On behalf of the Personnel Committee there was a motion by Fannin, second by Young to adjourn. MOTION CARRIED WITH ALL AYES.

Meeting adjourned at 6:30 p.m..

Alina M. Hartley
Administrative Resource Specialist