

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF JULY 10<sup>th</sup>, 2012

Committee Chair Jack Vietti called the meeting to order at 5:00 p.m. in the meeting room on the 2<sup>nd</sup> floor of the Pontiac Public Library.

Present: Vietti, Holt, Arbogast, Fannin, Weller, Yoder

Absent: Franey,

Also Present: Bill Fairfield, Sheriff Meredith, Chief Rutledge, Superintendent Cox, Stu Inmann, Scott Koepfel, June Slagel, Alina Hartley

Vietti called for any additions or corrections to the agenda with none being requested. *Motion by Yoder, second by Fannin to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the June 5<sup>th</sup>, 2012 meeting. *Motion by Weller, second by Arbogast to approve the minutes of the June 5<sup>th</sup>, 2012 meeting.* **MOTION CARRIED WITH ALL AYES.**

**Mutual Aid Agreement – IL Coroners & Medical Examiners Report** – Mike Burke was present to request approval of the Illinois Coroners and Medical Examiners Mutual Aid Agreement. Burke stated that this is a statewide program that will enable him to invite other coroners into the county to assist should there be a mass event. As part of the agreement the coroner is also agreeing to provide assistance to other counties should the need arise. Discussion took place. *Motion by Holt, second by Fannin to recommend approval of the Illinois Coroners and Medical Examiners Association Mutual Aid Agreement.* **MOTION CARRIED WITH ALL AYES.**

**2013 Budget Request – Probation** – Mike Shaughnessy was present to review the current staffing levels for operation of the probation department. Shaughnessy stated that he anticipated that the state reimbursement will be similar to last year. Shaughnessy noted that the detention expenses have increased approximately \$14,000 this year.

**2013 Budget Request – Sheriff’s Department** – Sheriff Meredith reviewed the proposed increases for his FY 2013 budget. Sheriff Meredith requested that within the Sheriff’s budget the radio maintenance line item be increased by \$5,000 (for narrowbanding), the school & travel be increased by \$1,000, uniform replacement be increased by \$2,000 and automobiles be increased by \$50,000 (4 new cars, plus 2 detective cars). Sheriff Meredith further requested that within the jail budget the school & travel line item be increased by \$2,500, supplies increased by \$3,200 and uniform replacement by \$2,000. Sheriff Meredith reviewed his proposed FY 2013 capital budget requests which included a request for two additional court security officers (\$64,000), a federal inmate van for prisoner transport (\$32,900), and two new pro-active vehicles (\$78,209).

**Pro-Active Resolution** – Sheriff Meredith requested that should the Pro-Active Intergovernmental Agreement be canceled that all remaining funds be transferred to the sheriff’s budget. Sheriff Meredith stated that this would allow him to hire three additional officers to continue the unit. Discussion took place. *Motion by Holt, second by Arbogast to allow the Sheriff to proceed with making his presentation to the Finance and Administrative Committees.* **MOTION CARRIED WITH ALL AYES.**

**Cook County Inmate Resolution** – Stu Inmann reviewed an Intergovernmental Agreement with Cook County for the housing of detainees with the Committee. Inmann stated that Cook County will pay a rate of \$50 per day and will do their own transporting. Inmann stated that he anticipates the county will receive 50 Cook County detainees who have been sentenced to county time. Inmann stated that this could generate an approximate \$900,000 per year. The Sheriff stated that the county does have the right to refuse anyone. The contract can be terminated with 30 days notice. *Motion by Weller, second by Fannin to recommend approval of the Cook County Intergovernmental Agreement to house detainees.* **MOTION CARRIED WITH ALL AYES.**

**Copier Machine Resolution** – Koepfel reported that currently there are three copy machines in the Sheriff’s department, Koepfel reported that they are requesting capital funds to purchase two new machines. Koepfel reviewed the current usages and costs as well as the projected usage and costs. Koepfel stated that the copy machines will be networked in order to reduce costs in ink cartridges. Koepfel stated that he felt the machines will pay for themselves within a couple of years.

**911 Report** – Sheriff Meredith reported that the Odell Tower had been hit by lightning which took out fire and ems systems. Sheriff Meredith further reported on a frequency interference with a gps unit at one of the local grain elevators. Meredith reported that they will be requesting reimbursement of the cost associated with the interference from the grain elevator.

**Monthly Department Report** – Superintendent Cox presented the monthly county jail population report with a daily average jail population of 63 and 16 being the average number of days spent. Sheriff Meredith reported that the jail was inspected by the John Howard Association and received good reviews.

**Raffle Licenses** – The Committee reviewed class b raffle license applications submitted by the Pontiac Sportsmans Club and St. Paul School. *Motion by Arbogast, second by Yoder to approve a class b raffle licenses for the Pontiac Sportsmans Club and St. Paul School.* **MOTION CARRIED ON VOICE VOTE.**

The Committee reviewed the bills presented. *Motion by Holt, second by Fannin to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

**Executive Session** – *Motion by Arbogast, second by Fannin to go into Executive Session pursuant to 5 ILCS 120/2(c)(21) – Semi-Annual review of Executive Session minutes.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 6:04 p.m.

Regular Session resumed at 6:09 p.m.

**Action Resulting from Executive Session** – *Motion by Fannin, second by Weller to open the minutes of April 7, 2009 and June 7, 2011.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Weller, second by Yoder to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
The meeting was adjourned at 6:10 p.m..

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Alina Hartley  
Administrative Resource Specialist