

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF JULY 12th, 2012

Committee Chair Daryl Holt called the meeting to order at 5:02 p.m. in the meeting room on the 2nd floor of the Pontiac Public Library.

Present: Holt, Fannin, Allen, Koerner, Steichen, Woodburn,
Absent: Campbell
Also Present: Bill Fairfield, Alina Hartley, Scott Koepfel,

Motion by Woodburn, second by Steichen to approve the agenda as submitted. **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the June 7th, 2012 meeting. *Motion by Woodburn, second by Steichen to approve the minutes of the June 7th, 2012 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

Department Report– Koepfel reported that the a draft copy of the FY 2013 budget needs to be turned into June by July 30th. Koepfel provided a copy of the 2012 budget and usage report for the Committee's review. Koepfel stated that he is over considerably in the telephone line item, but he is hoping that in 2013 he can reduce that line item since the departments will be moving back into the courthouse. Koepfel stated that he thinks he can keep the budget at the same level as last year. Holt stated that it is difficult to analyze the budget when the savings from each individual department are not showing. Koepfel stated that he will have a draft of the budget available at the next committee meeting.

Koepfel reported that the mapping printer has been having some issues. Koepfel stated that the printer is only three years old so he was able to order a new fuser and installed it. Koepfel reported that have after installing the new fuser and cleaning the printer it is now working normally.

Koepfel reported that the Abra system was updated from version 7 to version 9. Koepfel reported that after upgrading the server they had to re-install the client on all computers.

Koepfel reported that the CIRBN project is going well. Koepfel reported that conduit was installed at the Public Safety Complex last week. Koepfel reported that they have completed over 40 miles of boring and conduit installation.

Other Business as Needed – Discussion took place regarding the Election Committees attempt to consolidate committees. It was felt that the elimination of the IT Committee would be a step backwards and there is a definite need to keep the IT Committee separate.

Motion by Steichen, second by Allen to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 5:39 p.m..

Alina M. Hartley
Administrative Resource Specialist