

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF JULY 11<sup>th</sup>, 2012

Committee Chair Carl Borngasser called the meeting to order at 6:05 p.m. in the meeting room on the 2<sup>nd</sup> floor of the Pontiac Public Library.

Present: Borngasser, Allen, Flott, Ingles, Shafer, Vietti

Absent: Heath

Also Present: Bill Fairfield, Alina Hartley, June Slagel, Barb Sear, Kristy Masching, Dee Woodburn, John Yoder, Kathy Arbogast, Russ Courter, Helen Barrick and Mike Hillary of CliftonLarsonAllen

Borngasser requested that the agenda be amended to add Sheriff Pro-Active request after the audit. Borngasser then called for any additional changes to the agenda with none being requested. *Motion by Vietti, second by Ingles to approve the revised agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the June 6<sup>th</sup>, 2012 meeting. *Motion by Vietti, second Ingles to approve the minutes of the June 6<sup>th</sup>, 2012 meeting.* **MOTION CARRIED WITH ALL AYES.**

**FY 2011 Audit** – Mike Hillary of CliftonLarsonAllen was present to review the draft 2011 audit with the Committee. Russ Courter reviewed the draft audit letters. The audit will be presented to the full board on July 19<sup>th</sup>.

**Sheriff Pro-Active Request** – Sheriff Meredith was present to request the remaining funds for Pro-Active should the intergovernmental agreement be terminated with the other three agencies. Meredith requested the remaining funds be transferred to his budget for the purchase of two vehicles and the hiring of two additional officers. Meredith requested authorization to make the request to Administrative Committee and the full board for approval. Discussion took place. Consensus of the Committee was that a special committee meeting could be scheduled pending outcome of the Administrative Committee.

**Working Cash Loan** – Barb Sear was present to request approval of an amendment to the working cash loan to IMRF. Sear stated that she had underestimated what would be needed and does not have enough funds to cover the obligation. *Motion by Flott, second by Vietti to recommend approval of a working cash loan to IMRF.* **MOTION CARRIED WITH ALL AYES.**

**Assessor - Estimated EAV** – Duane Kiesewetter was present to review the preliminary EAV projections. Kiesewetter stated that he is anticipating a 3% loss on commercial property based on the sales information he has available. Kiesewetter stated that he is

unsure when they will receive the sales ratio study from the state. Kiesewetter noted that foreclosure sales will also be included in this years report. Kiesewetter stated that farmland will go up approximately 10% and new construction is estimated at 1%. Kiesewetter stated that at this time he is estimating that EAV at \$655,820,423 which is an overall decrease in EAV.

**FY 2013 Budget** – June Slagel reviewed the status of the FY 2013 budget with the Committee. Slagel stated that the IMRF rate has increased while SLEP has decreased slightly, employment tax is increasing and insurance costs are anticipated to increase by 10%. Slagel reviewed the capital budget requests for 2013 which totaled \$713,192.00. Slagel stated that based on the EAV projections from Duane, the maximum increase based on PTELL provided by PJ, the maximum transfer of \$2.5 million, anticipated union contract increases and employee benefits there is a projected deficit of \$903,420. Discussion took place. It was felt that department heads submitting capital requests would need to attend the next finance meeting to answer any questions the Committee may have so that capital expenditures can be prioritized. Slagel reviewed the FY 2013 budget guidelines with the Committee. *Motion by Vietti, second by Ingles to approve the FY 2013 Budget Guidelines.* **MOTION CARRIED WITH ALL AYES.**

**County Clerk Semi-Annual Report** – Kristy Masching was present to review her semi-annual report with the Committee. *Motion by Vietti, second by Ingles to recommend approval of the County Clerk's Semi-Annual Report.* **MOTION CARRIED ON VOICE VOTE.**

**Executive Session** – N/A

**Action Resulting from Executive Session** – N/A

**Approval of Bills** – The Committee reviewed the bills submitted. *Motion by Vietti, second by Shafer to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Vietti, second by Flott to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 8:00 p.m.

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Alina Hartley  
Administrative Resource Specialist