

LIVINGSTON COUNTY BOARD  
ADMINISTRATIVE COMMITTEE  
MINUTES OF JULY 12<sup>th</sup>, 2012

Chairman Bill Fairfield called the meeting to order at 6:00 p.m. in the meeting room on the 2<sup>nd</sup> floor of the Pontiac Public Library.

Present: Fairfield, Shafer, Borngasser, Deany, Flott, Heath, Holt, Koerner, Ruff, Veitti, Weber, Woodburn

Absent: Campbell

Also Present: Alina Hartley, June Slagel, Kathy Arbogast, Mark Runyon, Bob Weller, Joe Steichen, Sheriff Meredith, Chief Rutledge, Mayor Wilkey, Bob Karls, Interim Chief Woolford.

Fairfield requested the agenda be amended to add Comprehensive Plan to the agenda. *Motion by Holt, second by Heath to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the June 7<sup>th</sup>, 2012 meeting. *Motion by Woodburn, second by Deany to approve the minutes of June 7<sup>th</sup>, 2012 as presented.* **MOTION CARRIED WITH ALL AYES.**

**Pro-Active Intergovernmental Agreement** – Fairfield reported that several board members had questions as to why the pro-active unit had fallen apart. Fairfield stated that Mayor Wilkey, Bob Karls and Woolford were present to answer any questions board members had. Mayor Wilkey stated that the group has prepared a statement that they would like to present to the full board.

Fairfield stated that he would like the committee to consider postponing any action at this time. Fairfield stated that he has been contacted by the state police regarding the possibility of establishing a unit with District 6 in Livingston County. Fairfield requested that the three units and the sheriff meet with Dist. 6 to see if something can be worked out. *Motion by Holt, second by Heath to table the Intergovernmental Agreement and recommend the three units meet to discuss resolution and plan of action.* **MOTION CARRIED WITH ALL AYES.**

**FY 2013 County Board and Board Office Budget** – Hartley reviewed the proposed budget for the county board and the board office. Hartley stated that both budgets will show a minimal increase (less than 1%), however, Hartley noted that there is actually an overall decrease in expenditures. Hartley stated that the UCCI has generally refunded the county's annual dues and also provide a reimbursement for each membership meeting she attends in Springfield. Hartley stated that those reimbursements previously were applied against the appropriate line item, but Slagel is requesting those reimbursements be

recorded as revenues instead. *Motion by Holt, second by Flott to approve the proposed FY 2013 budgets for the county board and county board office.* **MOTION CARRIED WITH ALL AYES.**

**Comprehensive Plan**– Hartley stated that it is recommended that you update your comprehensive plan every ten years and the county’s comprehensive plan is over ten years old. Hartley questioned whether the Committee was interested in updating the plan and whether funds should be included in the FY 2013 budget to do so. Discussion took place. Consensus of the Committee was to further investigate this option and discuss as next month’s meeting.

**Other Business as Needed** – Flott reported that Daryl Bragg is investigating options for the H&E building regarding the boiler and air conditioning units. Flott stated that it is Bragg’s opinion that if we do not make any upgrades we are taking a big risk. Flott stated that the option of using 2 self-contained units is being investigated with an estimated cost of \$250,000. Discussion took place.

Heath reported that Good Samaritan is working on their presentation for the Health Facilities Planning Board with a walk through. Heath reported that he has been asked to participate in the presentation, but would rather Tom Blakeman do that on the county’s behalf.

*Motion by Vietti, second by Borngasser to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:35 p.m.

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Alina Hartley  
Administrative Resource Specialist