

LIVINGSTON COUNTY BOARD  
PERSONNEL COMMITTEE  
*Joint Meeting with Finance*  
MINUTES OF JUNE 6<sup>th</sup>, 2012

Committee Vice-Chair Kathy Arbogast called the meeting to order at 5:30 p.m. in the meeting room on the 2<sup>nd</sup> floor of the Pontiac Public Library. The meeting was held in joint session with the Livingston County Finance Committee.

Personnel Committee Members Present: Arbogast, Allen, Fannin, Heath,  
McGlasson, Young

Personnel Committee Members Absent: Shafer

Finance Committee Members Present: Borngasser, Heath, Allen, Flott, Ingles,  
Vietti (arrived at 5:37)

Finance Committee Members Absent: Shafer

Also Present: Bill Fairfield, Alina Hartley, Linda Daniels, June Slagel, Judy Cremer,  
Earl Rients, Superintendent Cox, Tom Blakeman

On behalf of the Personnel Committee, Vice Chair Kathy Arbogast requested the agenda be amended to add item 2c. Request for letter regarding employment to the agenda. On behalf of the Personnel Committee there was a *motion by Fannin, second by Heath to approve the agenda as amended. MOTION CARRIED WITH ALL AYES.*

On behalf of the Finance Committee there was a *motion by Fannin, second by Heath to approve the agenda as amended. MOTION CARRIED WITH ALL AYES.*

**Sheriff's Department: Additional Sergeant Position Corrections** – Superintendent Cox stated that the sergeant position clearly defines the leadership role. Cox stated that with the twelve hour shifts there are four rotations and only three sergeants. Cox stated that they are currently using a lead worker, but if twelve hour shifts are approved they will need a fourth sergeant. Arbogast noted that this was approved by the SJL Committee.

On behalf of the Finance Committee there was a *motion by McGlasson, second by Fannin to approve the addition of a fourth sergeant position pending approval of the twelve hour shifts. MOTION CARRIED ON VOICE VOTE.*

On behalf of the Personnel Committee there was a *motion by Ingles, second by Allen to approve the addition of a fourth sergeant position pending approval of the twelve hour shifts. MOTION CARRIED ON VOICE VOTE.*

**Circuit Clerk – Deputy Clerk** – Judy Cremer was present to request authorization to replace a full time deputy clerk. Cremer stated that she had a probationary employee who was not working out. Cremer stated that she may adjust responsibilities and give a slight increase to a current employee to take on additional responsibilities and pay the entry level employee slightly less. Cremer stated that these funds are within her budget, so she is not requesting any additional money.

On behalf of the Personnel Committee there was a *motion by Heath, second by Fannin to recommend the board approve the replacement of a full time deputy clerk.* **MOTION CARRIED WITH ALL AYES.**

On behalf of the Finance Committee there was a *motion by Vietti, second by Ingles to recommend the board approve the replacement of a full time deputy clerk.* **MOTION CARRIED WITH ALL AYES.**

**Request for letter regarding employment** – Kathy Arbogast stated that she received a letter from Earl Rients requesting a letter regarding his employment status should he be elected to the board in November. Discussion took place. It was requested that a copy of the statute be provided by the States Attorney’s office.

*There being no further business to come before the Committees there was a motion on behalf of the Finance Committee by Vietti; second by Ingles to adjourn.* **MOTION CARRIED WITH ALL AYES.**

*On behalf of the Personnel Committee there was a motion by Fannin, second by McGlasson to adjourn.* **MOTION CARRIED WITH ALL AYES.**

Meeting adjourned at 5:46 p.m..

---

Alina M. Hartley  
Administrative Resource Specialist